Annual Conference 2020
Pre-Conference Packet
with Legislation
Pre-conference Workshop Agenda

Welcome and prayer

Tips and reminders for Zoom webinar success

Review of agenda

Where are we headed?

- Video
- Participant conversation questions (post answers in Q & A box):
  - Where do you say, “Yes!”?
  - What questions does this raise for you?

Two key positioning decisions

- Incorporation of The Board of Pension and Health Benefits (Item 101)
  - Why we think this is prudent
  - If passed, what will be different from how we now operate
  - Q and A

- 2021 Proposed Budget (Item 125)
  - Brief financial report of where we are now
  - Where did the decreases come from?
  - Q and A

Other Legislation

- Hamline University Articles of Incorporation (Item 102)
- Consent Calendar process

Rules of Procedure review

Message from District Superintendent

Closing
### Action Items

<table>
<thead>
<tr>
<th>Item</th>
<th>Title of Legislation</th>
<th>Action</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>101</td>
<td>Separately Incorporate the MAC Board of Pensions and Health Benefits</td>
<td>A AA D R</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>• Articles of Incorporation</td>
<td></td>
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<tr>
<td></td>
<td>• Bylaws</td>
<td></td>
<td></td>
</tr>
<tr>
<td>102</td>
<td>Affirm Amendments to Hamline University Articles of Incorporation</td>
<td>A AA D R</td>
<td>16</td>
</tr>
<tr>
<td></td>
<td>• Articles of Incorporation</td>
<td></td>
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<tr>
<td>125</td>
<td>2021 Proposed Budget</td>
<td>A AA D R</td>
<td>32</td>
</tr>
</tbody>
</table>

### Consent Calendar/Recommended for Adoption List

<table>
<thead>
<tr>
<th>Item</th>
<th>Title of Legislation</th>
<th>Action</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>200</td>
<td>Designation of 2021 Conference Advance Specials</td>
<td>A AA D R</td>
<td>21</td>
</tr>
<tr>
<td>201</td>
<td>2021 Special Askings</td>
<td>A AA D R</td>
<td>23</td>
</tr>
<tr>
<td>202</td>
<td>Loan Guarantee Ceiling</td>
<td>A AA D R</td>
<td>24</td>
</tr>
<tr>
<td>203</td>
<td>Approval of Years of Service for Pension Credit</td>
<td>A AA D R</td>
<td>25</td>
</tr>
<tr>
<td>204</td>
<td>Comprehensive Benefit Funding Plan for 2019</td>
<td>A AA D R</td>
<td>26</td>
</tr>
<tr>
<td>205</td>
<td>Retired Clergy Subsidy Years of Service</td>
<td>A AA D R</td>
<td>28</td>
</tr>
<tr>
<td>206</td>
<td>Rental/Housing Allowances for Retired/Disabled Clergy</td>
<td>A AA D R</td>
<td>29</td>
</tr>
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### Resolutions for Discontinuances of Churches

<table>
<thead>
<tr>
<th>Item</th>
<th>Title of Legislation</th>
<th>Action</th>
<th>Page</th>
</tr>
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<tr>
<td>400</td>
<td>Jeffers: Red Rock UMC</td>
<td>A AA D R</td>
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<tr>
<td>401</td>
<td>Worthington: Emmanuel UMC</td>
<td>A AA D R</td>
<td>31</td>
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### Elected Leaders

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<thead>
<tr>
<th>Item</th>
<th>Title of Legislation</th>
<th>Action</th>
<th>Page</th>
</tr>
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<tbody>
<tr>
<td>300</td>
<td>Elected Leader Nomination Report</td>
<td>A AA D R</td>
<td>39</td>
</tr>
<tr>
<td>301</td>
<td>District Leader Nomination Report</td>
<td>A AA D R</td>
<td>43</td>
</tr>
<tr>
<td>302</td>
<td>Affiliate Leader Nomination Report</td>
<td>A AA D R</td>
<td>45</td>
</tr>
</tbody>
</table>

### Rules of Procedure

Page 46
Item 101  Separately Incorporate the MAC Board of Pensions  Adopted/Adopted as Amended/Defeated and Health Benefits

Submitted by and contact information: Conference Board of Pensions and Health Benefits (CBOPHB), Katherine Schill, Chair, 651-925-6872; Conference Board of Trustees, Rev. Rachel Morey, Chair, revmorey@yahoo.com; Council on Finance and Administration, Rev. John Mitchem, President, john@albertleachurch.org

Action: That the Minnesota Annual Conference of The United Methodist Church authorizes the Conference Board of Pension and Health Benefits to separately incorporate as a subsidiary of the Minnesota Annual Conference and endorses the articles of incorporation and by-laws presented to the Minnesota Annual Conference on August 29, 2020. (See supplements on pages 4)

Background:

- The 2016 Book of Discipline authorizes each annual conference to organize a Conference Board of Pensions and Health Benefits (CBOPHB or Pension Board)... “that shall have charge of the interests and work of providing for and contributing to the support, relief, assistance and pensioning of clergy and their families, other church workers, and lay employees of the institutions, organizations, and agencies within the annual conference,” and ¶ 1507 additionally requires, “The annual conference shall be responsible for annually providing moneys in the amount necessary to meet the requirements of the pension and benefit funds, plans, and programs of the conference.”

- For more than three decades, the Pension Board has provided benefits, including pensions, protection regarding death or disability, health insurance (for both active and retiree members), medical and dependent care reimbursement, incapacitation funding (pulpit supply), maternity/paternity leave funding and adoptive aid grants, in ways that proactively address the needs of the Minnesota Annual Conference.

- Given the impact of new Financial Accounting Standards Board (FASB) reporting standards for nonprofit entities --which by definition combine board-designated pension and health benefit reserves with Annual Conference general operating funds-- and the Pension Board’s responsibilities to ensure the continuity of financial management and care for our clergy, a CROSS Team (consisting of two members of CFA, two members of Trustees, three members of CBOPHB, the Chancellor, the Conference Director of Finance and Administration and the Conference Benefits officer) was formed to investigate how best to structure and safeguard our benefit assets for their intended purpose.

- The CROSS Team met five times since April 17, 2019, researching options to secure our benefit assets, exploring examples of separately incorporated pension boards from 17 other annual conferences, discussing the implications of self-incorporation and the relationship with the Minnesota Annual Conference, and ultimately making the recommendation for the Conference Board of Pension and Health Benefits to separately incorporate for the following reasons:
  - Creates a legal subsidiary relationship with the Annual Conference, a conscious separation of benefit administration and assets from Conference operations and finances;
  - Reduces the potential risk to approximately $61 million in board-designated but technically “unrestricted” benefit assets on the Annual Conference balance sheet (2019);
  - Creates a self-governing board, but retains relationship to the Annual Conference through corporate officers, contract for services, grants and reports;
  - Successful implementation by other conferences, some with 20+ years of operation (VA, IA)

- The Conference Board of Pension and Health Benefits, collaborating with the CROSS Team for more than one year, initiated the action to request approval for separate incorporation at their February 10, 2020 meeting.
- The Board of Trustees affirmed the request at their meeting on March 10, 2020, and the Council of Finance and Administration affirmed the request via email vote completed March 30, 2020.
Implementation:

1. The Conference Board of Pensions and Health Benefits, the Board of Trustees, and Conference Chancellor propose for adoption the articles of incorporation and by-laws including the election of officers of the newly formed corporate entity.

2. Upon adoption by the Annual Conference and filing with the Minnesota Secretary of State, all benefit financial accounts and reserves will be moved to the new corporation for the purposes of providing for and contributing to the support, relief, assistance and pensioning of clergy and their families, other church workers and lay employees of the institutions, organizations, and agencies within the Minnesota Annual Conference of the United Methodist church, except as otherwise provided for by the general board and its designee, Wespath Benefits & Investments.

Outcome:

- While operating as a subsidiary corporation, the administration and management of the Conference Board of Pensions and Health Benefits, its relationship with the Minnesota Annual Conference and with Wespath Benefits & Investments, will remain the same.

- Costs of incorporation, estimate to be determined, will be paid by the Conference Board of Pensions and Health Benefits.
ARTICLES OF INCORPORATION
OF
MCPB

I. NAME

The name of the Corporation is *Minnesota Conference Board of Pensions, Incorporated* (hereafter the “Corporation”), a Minnesota nonprofit corporation.

II. REGISTERED OFFICE

The registered office of the Corporation is located at 122 West Franklin Ave, Suite 400, Minneapolis, Minnesota 55404.

III. DURATION AS A NON-PROFIT CORPORATION

The Corporation shall have perpetual duration. It is a non-profit corporation as described in Section 501(c)(3) of the Internal Revenue Code. The Corporation is organized under Minnesota Statutes Chapter 317A.

IV. REFERENCES

All references in these Articles of Incorporation to a particular section of the Internal Revenue Code of 1986 shall mean and include, as now enacted or as hereafter amended, such section and any provision of federal law as is or may hereafter be applicable, cognate to such section. All references in these Articles of Incorporation to the Minnesota Non-Profit Corporation Act shall mean and include, as now enacted or as hereafter amended, Chapter 317A of the Minnesota Statutes and any provision of Minnesota law as is or may hereafter be applicable, cognate to such chapter.

V. SPONSORING CHURCH AGENCY

The sponsoring church agency for the Corporation is the Minnesota Annual Conference of the United Methodist Church, a Minnesota nonprofit corporation organized under Minnesota Statutes Chapter 317A (the “Sponsoring Agency”). The Sponsoring Agency is a Minnesota nonprofit corporation organized by the Minnesota Annual Conference of the United Methodist Church (“Minnesota Annual Conference”), a Minnesota nonprofit religious organization exempt from federal income taxes under Section 501(a) of the Code, and the Sponsoring Agency is authorized by *The Book of Discipline of the United Methodist Church*, as amended, to receive and hold trust on behalf of the Minnesota Annual Conference both real and personal property pursuant to the trust clause in ¶2501.1 of *The Book of Discipline*, and the Sponsoring Agency has “the power to invest, reinvest, buy, sell, transfer and convey any and all funds and properties” (¶2512.3.c) it holds and to “take all necessary legal steps to safeguard and protect the interests and rights of the annual conference anywhere and in all matters relating to property and rights to property” (¶2512.4). Organizing the Corporation is an exercise of the Sponsoring Agency’s powers established by *The Book of Discipline*. 
VI.

PURPOSES

The Corporation is organized and shall be operated exclusively for charitable, educational, and religious, scientific and literary purposes as contemplated and permitted by Sections 170(c)(2), and 501(c)(3) of the Internal Revenue Code of 1986 as amended (the “Code”). In furtherance of its purposes, the Corporation may engage in, advance, promote, and administer charitable, educational, and religious activities and projects of every kind and nature whatsoever in its own behalf or as the agent, trustee, or representative of others, and may aid, assist, and contribute to the support of corporations, associations, and institutions which are organized and operated exclusively for such purposes and which are described in section 501(c)(3) of the Code.

In particular, the Corporation is organized to:

(a) Serve as the “conference board of pensions” for the Minnesota Annual Conference auxiliary to Wespath Benefit and Investments, as described in The Book of Discipline, providing for and contributing to the support, relief, assistance and pensioning of clergy and their families, other workers, and lay employees of the institutions, organizations, and agencies within the Minnesota Conference.

(b) Engage in activities that support its participants including but not limited to pensions, health insurance, medical and dependent care reimbursement, and other supportive benefit programs as appropriate.

(c) Coordinate with Wespath Benefit and Investments or their designee, and other persons, associations, or organizations as necessary to carry out its duties.

(d) Report its activities annually to the Minnesota Annual Conference.

In furtherance of its purposes, the Corporation may engage in, advance, promote and administer activities and projects of every kind and nature whatsoever in its own behalf or as the agent, trustee or representative of others, so long as such action is not in contravention of the Book of Discipline of the United Methodist Church.

VII.

POWERS

For such purposes, and not otherwise, the Corporation shall have and may exercise all powers that are afforded to the corporation by the Minnesota Non-Profit Corporation Act and by any future laws amendatory thereof and supplementary thereto, subject to and not to exceed its authority as allowed in the Book of Discipline of the United Methodist Church; provided, however, that the Corporation shall not carry on any activity not permitted to be carried on by a corporation that is exempt from federal income tax under Section 501(c)(3) of the Code, or by a corporation that is described in, and contributions to which are deductible for federal income tax purposes under, Section 170(c)(2) of the Code, or in contravention to The Book of Discipline and the customs and usages of the United Methodist Church.

VIII.

PROSCRIPTIONS AND LIMITATIONS

The Corporation shall not, incidentally or otherwise, afford to pay any compensation or remuneration to any of its directors or officers as a director or officer, and no part of the net income or net earnings of the Corporation shall, directly or indirectly, be distributable to or otherwise inure to the benefit of any director or officer as a director or officer or to any other person having a personal private interest in
the activities of the Corporation; provided, however, that the Corporation may pay reasonable compensation for services rendered and property and supplies furnished to this corporation in furtherance of its purposes described in Article IV hereof; and provided, further, that payments to individuals by or on behalf of the Corporation pursuant to pension, health insurance, medical and dependent care reimbursement, and other supportive benefit programs managed or operated by or on behalf of the Corporation are not proscribed or limited and are expressly permitted.

No substantial part of the activities of the Corporation shall be the carrying on of propaganda, or otherwise attempting, to influence legislation. The Corporation shall not participate in, nor intervene in (including the publishing or distributing of statements), any political campaign on behalf of, or in opposition to, any candidate for public office.

The Corporation shall not change the connectional relationship between the Corporation and the or the Sponsoring Agency without the consent of the Sponsoring Agency.

IX.

DISSOLUTION

The Corporation may be dissolved in accordance with the laws of the State of Minnesota and in accordance with the provisions of these Articles of Incorporation and the Bylaws of this corporation. Upon dissolution of the Corporation, and after the payment of all liabilities and obligations of the Corporation and all costs and expenses incurred by the Corporation in connection with such dissolution, and subject always to the further provisions of this Article IX, any remaining assets shall be distributed to the Sponsoring Agency, or to its successor organization so long as at that time such organization is organized and operated exclusively for charitable, educational, religious, scientific or literary purposes and is exempt from federal income taxes under Section 501(a) of the Code, and that is organized and operated exclusively for one or more purposes described in Sections 170(c)(2) and 501(c)(3) of the Code, all in such proportions as shall be set forth in a plan determined (i) by the Board of Directors of the Corporation, if the dissolution of the Corporation is not required by the laws of the State of Minnesota then in existence to be conducted under court supervision. Notwithstanding anything apparently or expressly to the contrary contained in this Article IX, if any assets are then held by the Corporation in trust or upon condition or subject to any executory or special limitation, and if the condition or limitation occurs by reason of the dissolution of the Corporation, such assets shall revert or be returned, transferred or conveyed in accordance with the terms and provisions of such trust, conditions, or limitation, or in accordance with ¶ 2501 of The Book of Discipline.

X.

MEMBERS

The Corporation has no members.

XI.

WRITTEN ACTION BY DIRECTORS

An action required or permitted to be taken at a meeting of the Board of Directors, or any committee of the Board of Directors, may be taken without a meeting by a written action signed, or counterparts of a written action signed in the aggregate, by the number of directors that would be required to take the same action at a meeting of the Board of the committee at which all directors were present.
XII.

NO LIABILITY

None of the directors, officers, committee members, employees or agents of this Corporation, if any, past or present, shall be personally liable for the payment of any debts or obligations of the Corporation of any nature whatsoever, nor shall any of the property of any director, officer, committee member, employee or agent, if any, past or present, be subject to the payment of the debts or obligations of the Corporation to any extent whatsoever.

XIII.

DIRECTORS

The management and direction of the business and affairs of the Corporation shall be vested in a Board of Directors. The number, qualifications, term of office, method of election, powers, authority and duties of the Directors, the time and place of their meetings, and such other provision with respect to them as are not inconsistent with the express provisions of these Articles of Incorporation shall be as specified in the Bylaws of the Corporation. There shall be no cumulative voting in the election of the members of the Board of Directors.

XIV.

AMENDMENTS

These Articles of Incorporation may be amended or may be restated in their entirety by the affirmative vote of an absolute majority of the members of the Board of Directors and Board of Trustees of the Sponsoring Agency, and such an amendment or restatement shall be effective only upon approval by action of the Minnesota Annual Conference and only if such amendment or restatement is consistent with The Book of Discipline.

XV.

INCORPORATOR

The name and address of the incorporator is Wayne G. Popham, 3 South Sixth Street, Suite 4100, Minneapolis, Minnesota 55402.

Dated: ____________________

________________________________

Wayne G. Popham
I. PURPOSE
The principle purpose of the Minnesota Conference Board of Pensions, Inc. is to serve as the “conference board of pensions” for the Minnesota Annual Conference of the United Methodist Church, as described in The Book of Discipline of the United Methodist Church, as amended.

II. BOARD OF DIRECTORS

Section 2.01. General Powers. Except as otherwise provided by the Articles of Incorporation or by these Bylaws, the property, business and affairs of the Corporation shall be under the direction of the Board of Directors, hereinafter sometimes referred to as the “Board.” All corporate powers exercised or intended to be exercised shall be subject to and cannot exceed those given by The Book of Discipline of the United Methodist Church, as amended from time to time.

Section 2.02. Number and Qualifications of Directors. The Board shall consist of not fewer than five nor more than twelve Directors with full voting rights, as determined from time to time by the Board. There shall also be two Ex-Officio Directors, without voting rights.

The Directors on the Board shall be members of the United Methodist Church, if laity, or the Minnesota Annual Conference, if clergy. To assure diversity, it is recommended that there be one-third clergy (one of whom shall also be a member of the Board of Ordained Ministry), one-third laywomen and one-third laymen.

Section 2.03. Directors – Elected and Appointed. A nominating committee, chaired by a board member with four to six members, two of whom must be board members, is responsible for developing a slate of candidates for election at the annual conference session of the Minnesota Annual Conference. As appropriate, this committee may receive from the Annual Conference’s nomination committee a list of potential directors, elected and appointed, for consideration. The nominating committee includes the chair as a non-voting member and staff may serve as a resource but as a non-voting member.

Ex-Officio Directors shall be appointed annually by a majority vote of the Board.

Section 2.04. Term of Office. Each Elected Director shall serve for a term of four (4) years (a full term). The terms of the Elected Directors shall expire at the adjournment of the annual conference session of the Minnesota Annual Conference or until his or her earlier death, disqualification, resignation or removal. Terms of the Elected Directors shall be staggered so that as nearly as possible, the terms of one-fourth (1/4) of the Directors expire each year, and terms may be adjusted by an affirmative vote of the Board as necessary to maintain such staggering of terms.

An Elected Director shall serve no more than two (2) consecutive full terms, unless serving as an officer, for which one additional year of service may be added with Board approval. An individual shall again be eligible for election as an Elected Director following at least a one (1) year break in service as a Director.

Section 2.05. Removal, Resignation and Filling Vacancies. The Board of Directors may remove any Elected Director with or without cause at any time by majority vote of the remaining Directors. A
Director may resign at any time by giving written notice to the Corporation. The resignation of a Director is effective without acceptance and when the notice is given to the Corporation, unless a later effective time is specified in the notice.

Should a vacancy in an Elected Directorship occur for any reason, the Board may fill the vacancy, valid until the next session of the Minnesota Annual Conference. If after six months the Board fails to or is unable to fill the vacancy, then the sponsoring agency may act to fill the vacancy on the Board’s behalf.

Section 2.06. Voting Rights of Directors. Each Director shall be entitled to one (1) vote on all matters before the Board. There shall be no voting by proxy.

Section 2.07. Meetings. The Board shall meet annually for the purposes of organizing the Board, seating Elected Directors, electing officers, appointing Ex-officio Directors, designating committees, and transacting such other business as may come before the meeting. Regular meetings of the Board shall be held at such frequency, time and place as the Board may from time to time determine. Special meetings of the Board for any purpose or purposes may be called by the Chair, Vice-Chair, or any two (2) Directors.

At each meeting of the Board, the Chair of the Corporation or, in his or her absence, any officer shall preside. The Secretary of the Corporation or, in his or her absence, any individual whom the Chair shall appoint, shall act as secretary of the meeting.

Section 2.08. Place of Meetings. The Board may hold its meetings at such place or places, as it may from time to time determine.

Section 2.09. Notice of Meetings. Notice of any meeting of the Board shall be sent to each Director via electronic transmission, telephone or mail to the Director’s residence or usual place of business. The notice shall state the time and place of the meeting, but need not state the purposes thereof, unless required by law. If communicated by telephone or electronic transmission, such notice shall be delivered at least two (2) days prior to the meeting. If sent by mail, such notice shall be mailed at least five (5) days prior to the meeting. Notice shall not be sent more than thirty (30) days prior to the meeting. If the date, time and place of a meeting of the Board have been announced at a previous meeting of the Board, no notice is required. Notice of an adjourned meeting of the Board need not be given other than by announcement at the meeting at which adjournment is taken.

Section 2.10. Quorum. A majority of all Elected Directors then holding office shall constitute a quorum at any meeting of the Board. The act of the majority of the Directors present at any meeting at which a quorum is present be considered the act of the Board. In the absence of a quorum, a majority of the Directors present may adjourn any meeting from time to time until a quorum is present. If a quorum is present when a duly called or held meeting is convened, the Directors present may continue to transact business until adjournment, even through the withdrawal of Directors originally present leaves fewer than the number otherwise required for a quorum.

Section 2.11. Meetings by Means of Remote Communications. Directors may participate in a meeting through the use of any means of remote communication, so long as all individuals participating in such meeting are able to hear each other. Participation in a meeting pursuant to this section constitutes presence in person at such meeting.

Section 2.12. Written Actions. An action required or permitted to be taken at a meeting of the Board may be taken without a meeting by a written action signed, or counterparts of a written action signed in the aggregate, or consented to by authenticated electronic communication in the aggregate, by the number of Directors that would be required to take the same action at a meeting of the Board, at which all Directors were present.
Section 2.13. Compensation. Directors shall receive no compensation for services rendered to the Corporation. Directors may be reimbursed for such reasonable expenses necessarily incurred by them in rendering such services as the Board may from time to time determine to be directly in furtherance of the purposes of, and in the best interests of the Corporation.

Section 2.14. Staff. Directors may hire staff as needed to conduct the affairs of the Corporation, including retaining the services of an Executive Director.

The Executive Director shall be the chief executive officer of the Corporation and shall have general and active direction over the administrative work of the Corporation, subject to the authority and direction of the Board. The Executive Director may execute, on behalf of the Corporation, all documents, deeds or notes duly authorized to be executed. The Executive Director may, with the prior approval of the Board, delegate to any staff member or employee of the Corporation the authority in writing to execute such leases, contracts and other instruments as may be deemed necessary. Subject to the approval by the Board and these bylaws, the Executive Director shall have the power to hire and remove all employees of the Corporation. The Executive Director shall be a member without vote of all standing committees of the Corporation and shall perform such other duties as may be designated by the Board. The Board shall at its annual meeting, determine the appropriate compensation to be paid to the Executive Director.

Section 2.15. Initial Directors. The initial directors of the Corporation shall be:

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<td>2. Jeff Ozanne</td>
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<td>3. Dave Goode</td>
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<td>5. Shirley Durr</td>
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<td>6. Lori King</td>
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<td>7. Jennifer Matthees</td>
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<td>8. Lori Maser</td>
<td>2023</td>
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<td>9. Greg Johnson</td>
<td>2024</td>
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<td>10. Bethany Nelson</td>
<td>2024</td>
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<tr>
<td>11. Liz Friday</td>
<td>2024</td>
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<td>12. Katie Menne</td>
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III.
OFFICERS

Section 3.01. Officers. The officers of the Corporation shall consist of a Chair, Vice Chair, and Secretary, elected from among the Directors, and a Treasurer, who may be a Board member. The Board may elect such other officers and assistant officers as it shall deem advisable, each of whom shall hold the office for such period and shall have such power and duties as the Board may from time to time authorize. One (1) individual may hold more than (1) office, except that the officers of Chair and Vice Chair, or Secretary and Treasurer may not be held concurrently by the same individual.

Section 3.02. Election, Removal and Vacancies. The officers of the Corporation shall be elected annually for a one (1) year term by the Board at its annual meeting, and each officer shall hold office at the pleasure of the Board and until his or her successor shall be elected and qualified to serve. Any officer may be removed with or without cause by the affirmative vote of a majority of the Directors then holding office.
Any Director who is removed pursuant to Section 2.05 of these Bylaws and is also an officer of the Corporation shall automatically be removed as an officer, effective as of the date he or she is removed. Any vacancy in any office of the Corporation shall be filled for the remainder of the term by a majority vote of the Board at its next scheduled meeting.

**Section 3.03. Chair.** The Chair shall preside at all meetings of the Board and Executive Committee, if one is established. The Chair shall act as the fully authorized representative of the Board in all matters in which the Board has not formally designated some other person so to act. The Chair shall exercise and perform such other powers and duties as may be prescribed by the Board from time to time. The Chair shall develop mechanisms to implement the policies established by the Board and ensure that all orders and resolutions of the Board are carried into effect. The Chair must be of the age of majority.

**Section 3.04. Vice-Chair.** In the absence of the Chair or in the event of the Chair’s disability, inability or refusal to act, upon direction of the Board and so long as authorized by the Board, the Vice-Chair shall perform all of the duties of the Chair and, when so acting, shall have all of the powers of the Chair. The Vice-Chair shall exercise and perform such other powers and duties as may be prescribed by the Board from time to time.

**Section 3.05. Secretary.** The Secretary shall keep or cause to be kept at the registered office or at such other place as the Board may order, a record of minutes of all meetings of the Board with the time and place of holding, whether regular or special, and if special, how authorized, the notice thereof given, the name or names of those present at the Board meetings, and the proceedings thereof. In the absence of the Chair and Vice Chair or in the event of the Chair’s and Vice Chair’s disability, inability or refusal to act, upon direction of the Board and so long as authorized by the Board, the Secretary shall perform all of the duties of the Chair and, when so acting, shall have all of the powers of the Chair. The Secretary shall give or cause to be given notice of all the meetings of the Board required by these Bylaws or by law to be given, and shall exercise and perform such other powers and duties as may be prescribed by the Board from time to time.

**Section 3.06. Treasurer.** The Treasurer may or may not be a member of the Board. If not a Board member, the Treasurer shall be appointed or elected by the Board and shall be ex-officio member of the Executive and Finance/Investment Committees without vote. The Treasurer shall be responsible for the funds of the Corporation. Acting under the direction of the Board, the Treasurer shall see that a true and accurate accounting of the financial transactions of the Corporation is made and that reports of such transactions are presented to the Board regularly. The books of account shall at all times be open to inspection by any Director. The Treasurer shall be charged with safeguarding the assets of the Corporation in accordance with the established policies of the Board. The Treasurer shall exercise and perform such other powers and duties as may be prescribed by the Board from time to time.

**IV. COMMITTEES**

**Section 4.01. Committees.** The Board may by resolution create such committees as it sees fit. Committees shall exercise such power and carry out such functions as are designated in these Bylaws or as may be determined or delegated by the Board pursuant to resolutions adopted from time to time. Committees shall conduct their business in the same manner as set forth with respect to the Board of Directors in these Bylaws. Committees of the Board shall be standing or special. The Board shall appoint all chair/chairs and committee members at its annual organizational meetings or from time to time as may be necessary. The Chair may attend all meetings of all committees and may participate in their activities and deliberations but does not have the right to vote in any committee to which he or she is not appointed by the Board. Each committee shall have the membership, rights, powers, authority, duties, and responsibilities from time to time determined by the Board, and shall at all times be subject to the direction and control of the Board.
The Chair may create such special committees or task forces as the Chair may deem necessary or expeditious, and make charges and appointments thereto, subject to ratification by the Board at its next regularly scheduled meeting.

V.
FISCAL YEAR

Section 5.01. The fiscal year of the Corporation shall be as determined by the Board of Directors from time to time.

VI.
INDEMNIFICATION

Section 6.01. The Corporation shall indemnify each Director, officer, agent or committee member, and other persons for such expenses and liabilities, in such manner, under such circumstances, and to such extent as permitted by any applicable law.

VII.
CONFLICTS OF INTEREST

Section 7.01. Any Director, officer, or key employee of the Corporation or a member of a committee of the Corporation who is interested in a matter, contract, or transaction presented to the Board or a committee for action, authorization, approval or ratification, shall (unless his or her interest therein is obvious from the matter, contract or transaction itself), without request, make a prompt, full and frank disclosure of his or her interest therein to the Board or the committee, prior to action upon the matter, contract or transaction. The disclosure (if required) shall include all material facts about the matter, contract, or transaction. The body to which the disclosure is made shall thereupon determine, by majority vote, whether the disclosure shows that a conflict of interest exists or can reasonably be deemed to exist, that fact shall be noted in the minutes of the meeting at which the matter, contract or transaction is consider or acted upon, and the interested person shall not vote on, nor use his or her personal influence on nor participate (other than to present factual information or to respond to questions) in, the discussion countered in determining the presence of a quorum at any meeting where the matter, contract, or transaction is considered or acted upon. The minutes of the meeting shall reflect the disclosure made, the vote on the existence of a conflict, and where applicable, the interested person’s abstention from voting and participation, and whether a quorum was present.

For purposes of this provision, a person shall be deemed to be “interested” in a matter, contract or transaction if he or she is involved in the matter or is the party (or one of the parties_ proposing to contract or deal with the Corporation, or is a shareholder, partner, employee, officer, or Director of, or has a material financial or influential interest in, the entity proposing to contract or deal with the Corporation. Any matter, contract, or transaction wherein a conflict of interest exists or is deemed to exist with respect to one or more members of the body voting on the matter, contract or transaction shall in all cases be fair and reasonable to the Corporation and with respect to matters, contracts or transactions presented to the Board or one of its committees shall be approved by a majority of the Board or the committee of the Corporation shall comply with any and all policies adopted by the Board from time to time regarding conflict of interest and all rules regarding conflict of interest set forth in the Minnesota Nonprofit Corporation Act and Minnesota law generally.
VIII. SPONSORING CHURCH AGENCY

Section 8.01. The sponsoring agency for the Corporation is the Minnesota Annual Conference of The United Methodist Church, a Minnesota nonprofit corporation organized under Minnesota Statutes Chapter 317A, through its Board of Directors and Board of Trustees. The corporate powers of the Corporation are subject to The Book of Discipline to the same extent as its sponsor and cannot exceed those given by The Book of Discipline to the sponsor.

IX. RECORDS

Section 9.01. The Corporation shall keep as permanent records minutes of all meetings of its Board of Directors and committees having any of the authority of the Board of Directors on behalf of the Corporation. The Corporation shall also maintain appropriate accounting records.

X. AMENDMENTS

Section 10.01. These Bylaws may be amended, repealed, or new Bylaws may be adopted only by the affirmative vote of an absolute majority of the members of the Board of Directors and Board of Trustees of the Sponsoring Agency, and such an amendment, repeal or new Bylaws shall be effective only if it is consistent with The Book of Discipline.

The foregoing Bylaws of the Corporation were adopted by the Conference Board of Pension and Health Benefits of The Minnesota Annual Conference at a duly called meeting held on June 30, 2020 and by the Board of Trustees of the Minnesota Annual Conference at a duly called meeting held on ________________ to be effective as of the date of adoption by the Board of Trustees of the Minnesota Annual Conference.

Dated:

__________________________________________
Secretary
Submitted by and Contact Info: Rev. Cindy Gregorson, Director of Connectional Ministries
cindy.gregorson@minnesotaumc.org; Conference Board of Trustees, Rev. Rachel Morey, chair.

Action: That the Minnesota Annual Conference affirms the amendments to the articles of incorporation of Hamline University as approved by the Hamline University Board of Trustees on October 11, 2019, and affirmed by the Minnesota Annual Conference Board of Trustees on October 8, 2019. Said amendments are to change the articles so that the Hamline University Board of Trustees has sole authority to nominate and elect its Board of Trustees without requiring Minnesota Annual Conference ratification, and that the Hamline University Board of Trustees can determine the location of the University without Annual Conference approval. (see attached document for specific line by line changes.)

Rationale: It is common practice for colleges and universities to elect their own trustees, and given our denominational uncertainty about the continuance of The United Methodist Church in its current form, it seemed prudent for Hamline University to ensure its autonomy over its governance. Its commitment to the affiliation with The United Methodist Church is strong, and it has received renewal of its approval from the University Senate of the General Board of Higher Education in Ministry as a church related University in 2019. The University engaged in conversation with Bishop Ough and other leaders of the Minnesota Annual Conference before taking this action.

Implementation: The Conference Secretary will notify Hamline University that the changes have been ratified.

Outcome: the Minnesota Annual Conference will no longer ratify Hamline University Board of Trustee members at its annual conference session.

Resources Required: None
COMPOSITE ARTICLES OF INCORPORATION OF

Trustees of the Hamline University of Minnesota

(as amended through June 20, 2008, 2020)

The Original Act of Incorporation (i.e. Chapter 43, Laws of Minnesota, 1854), as amended or affected by Chapter CXII, Special Laws for 1871; Chapter CCXXV, Special Laws for 1876; Chapter 38, Laws of 1877; Chapter 75, Laws of 1905; Section 2 of Chapter 78, Laws of 1935; Certificate of Election to Reject Sections 1 to 25, Both Inclusive, of Chapter 550, Laws of Minnesota for 1951, filed for record in the Office of the Secretary of State on July 17, 1952, and recorded in Book “W-11” of Incorporations, page 256; and the following amendments filed for record in the Office of the Secretary of State: certificate of amendment filed on June 11, 1964 and recorded in Book “Q-24” of Incorporations, page 309; articles of amendment filed on August 24, 1983, and recorded in Book “E-60” of Incorporations, page 36; articles of amendment filed on August 27, 1986, and recorded on charter 3003-NPA SB470-NPA; articles of amendment filed on June 23, 1992 and recorded on charter 470-NPA; articles of amendment filed on June 23, 1993 and recorded on charter 470-NPA; and articles of amendment filed on June 20, 2008 and recorded on charter 470-NPA; and articles of amendment filed on _____________, 2020 and recorded on charter 470-NPA is as follows:

Be it enacted by the Legislative Assembly of the Territory of Minnesota, That there be established at some point on the Mississippi, within this Territory, as hereinafter designated, an institution by the name of the “Hamline University of Minnesota,” and that David Brooks, John Kerns, Chauncey Hobart, Samuel C. Thomas, Willis A. Gorman, Thomas M. Fullerton, Matthew Sorin, Merritt Allen, Benjamin F. Hoyt, Parker Pain, W. H. Woodbury, Hart Boughton, Alexander Ramsey, William Freeborn and Ira Bidwell, and such persons as shall be elected by the Wisconsin Annual Conference of the Methodist Episcopal Church (or such Conference as may be formed out of said Wisconsin Conference, in the bounds of which the said institution may be located), to succeed them, their associates, and successors in office, be and they are hereby created a body politic and corporate, to be styled the “Trustees of the Hamline University of Minnesota,” (hereinafter referred to as the “University”), and shall be trustees of said corporation for the purpose of further establishing, maintaining and conducting an institution of learning for the education of youth of both sexes; and by the aforesaid corporate name to remain in perpetual succession, with full power to sue and be sued, to plead and be impleaded, to acquire, hold and convey property, real, personal and mixed, in all lawful ways; to have and use a common seal, and to alter the same at pleasure; to make and alter; from time to time, such by-laws as they may deem proper and necessary for the government of said institution, its officers and agents: Provided, Such by-laws are not inconsistent with this act, or the Constitution and Laws of the United States, or of this Territory, and also have power to confer on such person or persons, as they may deem worthy, all honors and degrees as are usually conferred by the most learned institutions in the United States.

The mission of the University is to create a diverse and collaborative community of learners dedicated to the development of students’ knowledge, values and skills for successful lives of leadership, scholarship and service.

Sec. 2. The University shall have no members. Commencing with the election of the trustees in the year 2008 there shall at all times be no fewer than twelve (12) and no more than forty (40) elected trustees of said corporation with full voting powers, with the number of such elected trustees to be established
annually by the board of trustees. The elected trustees shall include among them members, ministerial or lay, of The United Methodist Church, in such numbers as may closely approximate as practicable the fraction of eleven fortyths (11/40) of the total number of elected trustees, and a majority of such members of The United Methodist Church shall be members, ministerial or lay, of the Minnesota Annual Conference of The United Methodist Church. When any trustee who has been elected as one of the required number of members of such Church ceases to be a member of the Church, his or her term of office as trustee shall expire at the next annual election of trustees.

Also from the effective date of these amendments the President of the University and the Bishop of the Methodist Church for the area in which the institution is located, shall be ex officio trustees of said corporation with full voting powers.

Sec. 3. No religious tenet shall be required of any person to entitle him or her to all the privileges of the institution: and no student shall be required to attend the religious worship of any particular denomination except as specified by the student, his parents or guardian.

Sec. 4. The said University shall be located at such place as the trustees thereof, in concurrence with the Minnesota Annual Conference of the Methodist Episcopal Church, shall select; Provided however, That in consideration of large contributions by citizens of the city of the Red Wing and vicinity, to establish and sustain said University, this enactment shall not operate to allow any change of the present location of said University, until the trustees thereof shall have deeded to the city of Red Wing for public uses, the tract of land in said city known as “University Block,” subject to present incumbrances, which shall in that event be assumed and paid by said city.

Sec. 5. The affairs and the operation of the University shall be managed by or under the direction of the trustees. Annually the trustees shall elect from their membership such officers of the board as they deem necessary and appropriate. Such officers, together with any number of additional trustees elected annually by the board, shall constitute an executive committee, which shall have the authority of the board to the extent set forth in the bylaws and in resolutions of the board.

Sec. 6. The Treasurer, before entering upon the duties of his office, shall give bond in such penal sum as the trustees shall direct, and with such sureties as they shall by vote approve, conditioned for the faithful, performance of his duties, and the delivery to his successor at the expiration of his office, all funds and other property and papers in his possession belonging to said University: and all other officers and agents, before entering upon their duties, shall give like bonds, if required by the board of trustees.

Sec. 7. All suits against said corporation shall be by summons, which shall be served by leaving an attested copy of the same with the President or Treasurer, at their office, at least twenty days before return thereof.

Sec. 8. At the first annual meeting hereafter, the trustees shall be divided by lot into four (4) classes, of five each in the first three classes, and of six (6) in the fourth class, which class shall be numbered one, two, three and four. Class numbered one shall hold their office until the first annual meeting of the trustees; Class numbered two shall hold their office until the second annual meeting; Class numbered three shall hold office until third annual meeting; and class numbered four shall hold their office until fourth annual meeting, and until their successor are elected. The trustees at their first meeting, shall designate the time and place of their first and future annual meetings, which shall in no case be altered, except by voting of two-thirds of the trustees present at any regular meeting.

From the election of trustees in the year 2008 the elected trustees shall be divided into four classes as determined by the board of trustees. Except as above provided, trustees elected to fill a vacancy in the board caused by expiration of time, shall be elected for a term of four years from the time of such vacancies and until their successors are elected.
Sec. 9. The trustees shall have authority to appoint and employ all officers, teachers and agents for
the institution; and shall have power to displace any or all of them, as the interests of the institution may
require; to fill vacancies which may happen by death, resignation or otherwise, among said officers,
teachers and agents.

Sec. 10. This institution shall be under the patronage of the Wisconsin Annual Conference of the
Methodist Episcopal Church (or of such Conference as may be formed out of the Wisconsin Conference, in
the bounds of which the said institution may be located,) and the said conference shall annually at its
annual session, The board of trustees shall fill all vacancies of the trustees, occasioned by the provisions of
sections 8 and 12 of this act, who shall hold their office for the term of four years from the time of such
vacancies, and until their successors are elected.

Provided, That the board of trustees shall nominate persons for election by the conference to fill the
place of those trustees whose term is about to expire, and to fill vacancies, and the conference shall not
elect any person a trustee who has not been so nominated, unless there is a failure to nominate; and in case
of vacancy in the board of trustees for any cause, except expiration of time, the person elected to fill such
vacancy shall hold his office only for the unexpired term of the trustee whom he succeeds, and until his
successor is elected.

Sec. 11. The trustees shall have power to prescribe and regulate the course of studies to be pursued
in said institution; to fix the rate of tuition, and other expenses; to make rules for the regulation of the
conduct of the students and for the expulsion of such as are disorderly; they shall faithfully apply all funds
by them collected or received, according to their best judgment, in erecting suitable buildings; supporting
the necessary officers, instructors and agents, in procuring books and apparatus necessary to the success of
the institution: Provided however, That in case any donation or bequest be made for purposes which accord
with the design of the institution, the trustees shall receive and accept the same, and shall apply such
donation or bequest in conformity with the conditions or designs of the donor; and all corporate property
belonging to the institution, both real and personal is, and shall be free from taxation.

The trustees may delegate authority to exercise the powers described in this section to officers or
other persons, as the trustees deem proper and necessary for the government and operation of the
University, and such delegates shall duly and faithfully exercise such powers under the management and
direction of the trustees. The trustees may by resolution approved by affirmative vote of a majority of the
trustees entitled to vote establish committees having the authority of the board of trustees in the
management of the business of the University. The extent of such authority shall be as provided in the
resolution. Committees are subject at all times to the direction and control of the board of trustees.

Sec. 12. The board of trustees may meet on their own adjournment, any nine of whom shall
constitute a quorum for the transaction of business, and the president, with the concurrence of two trustees,
or any four trustees, may call special meetings of the board, by giving notice to the members thereof in
writing or otherwise, at least ten days before the time of such meeting; and any trustees may be removed
for a neglect of duty for more than one year.

From the election of trustees in the year 1964 to the election of trustees in the year 1965, any ten of
the board of trustees shall constitute a quorum for the transaction of business; from the election of trustees
in the year 1965 to the election of trustees in the year 1966, any twelve of the board of trustees shall
constitute a quorum for the transaction of business; and beginning with the election of trustees in the year
1966, any thirteen of the board of trustees shall constitute a quorum for the transaction of business.

Beginning with the election of trustees in the year 2008, the number of trustees as shall constitute a
quorum for the transaction of business shall be as set forth in the by-laws of the University, and amended
from time to time.
Any meeting among trustees or among members of any committee of the board of trustees may be conducted solely by one or more means of remote communication through which all of the trustees may participate in the meeting, provided that notice is given as prescribed in the by-laws and the number of trustees or committee members participating in the meeting is sufficient to constitute a quorum at a meeting. Participation in a meeting by that means constitutes presence at the meeting. The by-laws of the University shall define the meaning of the phrase “remote communication.”

Any action required or permitted to be taken at a meeting of the trustees may be taken by written action signed, or consented to by authenticated electronic communication, by the number of trustees that would be required to take the same action at a meeting of the board of trustees at which all trustees entitled to vote were present. Such written action shall be effective as of the effective time provided in the written action. The executive committee shall cause the University to notify all trustees of the text and effective date of written actions permitted hereunder, provided that failure to provide such notice does not invalidate the written action. A trustee who does not sign or consent to the written action is not liable for the action. The by-laws of the University shall define the meaning of the phrase “authenticated electronic communication.”

Sec. 13. The trustees of the University shall have power to establish a preparatory department, to raise, collect and receive funds, to erect buildings, appoint a principal, professors, and to do all necessary acts for the establishing, maintaining and conducting of the Preparatory department, and all appointments and officers of said department to be governed by this charter. This act shall be construed liberally in all courts for the purposes herein expressed.

Sec. 14. Any three of the corporators named in this act, may call the first meeting of the trustees, by giving two weeks notice of the time and place of such meeting, and in one or more newspapers published in this territory.

Sec. 15. (1) Except as provided in paragraph (2), a person who serves without compensation as a trustee, officer or agent of the University shall not be civilly liable for an act or omission by that person if the act or omission was in good faith, was within the scope of the persons’ responsibilities as a trustee, officer or agent, and did not constitute willful or reckless misconduct. (2) Paragraph (1) does not apply to an action or proceeding brought by the Attorney General of the State of Minnesota for a breach of a fiduciary duty; a cause of action to the extent it is based on federal law; or a cause of action based on an express contractual obligation. In addition, paragraph (1) does not limit a person’s liability for physical injury to another or for wrongful death that is personally and directly caused by such person. (3) For purposes of paragraph (1), the term “compensation” means anything of value received for services rendered, except: (A) reimbursement for expenses actually incurred; (B) a per diem in an amount not more than the per diem authorized for state advisory councils and committees; and (C) payment by the University of insurance premiums on behalf of a person who is or was a trustee, officer or agent of the University or who, while a trustee, officer or agent is or was serving at the request of the University as a director, officer, partner, trustee, employee, or agent of another organization or employee benefit plan against liability asserted against and incurred by the person in or arising from that capacity.

Sec. 16. The University shall indemnify and hold harmless, to the full extent permitted by Section 300.083 of the Minnesota Statutes as in effect on July 31, 2006 and by other applicable law, each person who is or was a trustee, officer or employee of the University, but only where such person is made or threatened to be made a party to a proceeding by reason of her or his former or present official capacity with the University, and the by-laws of the University shall prescribe the terms and conditions of such indemnity as the trustees may deem proper and necessary.
Item 200  Designation of 2019 Conference Advance Specials  Adopted/Adopted as Amended/Defeated

Submitted by and contact information:  Mission Promotion Team; Karen Thompson, Karen@5oaksllc.com and Rev. Lyndy Zabel, lyndy.zabel@minnesotaumc.org.

Action:  The Minnesota Annual Conference of the United Methodist Church approved the following groups or organizations to be designated as having Conference Advance Special Status. The Conference Advance Special program exists to enable persons and churches to support mission and ministry projects within the bounds of the Minnesota Annual Conference and world-wide where there is a Minnesota UMC missional connection.  Advance Specials are ministries, institutions and agencies that are a specific mission project or a specific mission project of a broader mission agency, which requires support beyond the capabilities of its parent ministry. New projects in bold print.

<table>
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<tr>
<th>Camping:</th>
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<tr>
<td>Camp Minnesota</td>
<td>Minneapolis MN</td>
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<tr>
<td>Koronis Ministries</td>
<td>Paynesville MN</td>
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<tr>
<td>Northern Pines</td>
<td>Park Rapids MN</td>
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<tr>
<td>Kowakan</td>
<td>Ely MN</td>
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<td>Camperships (camp scholarships)</td>
<td>Minneapolis MN</td>
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<tr>
<th>Fellowships:</th>
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<tr>
<td>Grace Korean United Methodist Fellowship</td>
<td>Duluth MN</td>
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<tr>
<td>Mankato Korean Fellowship</td>
<td>Mankato MN</td>
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<tr>
<td>Faith Vietnamese Fellowship</td>
<td>Eden Prairie MN</td>
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<tr>
<th>Campus Ministries:</th>
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<tr>
<td>Wesley Foundation, University of Minnesota</td>
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<td>Wesley Foundation, MN State University Mankato</td>
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<th>New Church Starts:</th>
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<tr>
<td>Northern Light</td>
<td>Ramsey MN</td>
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<tr>
<td>Northwest Hmong Ministry</td>
<td>Robbinsdale MN</td>
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<tr>
<td>Made New Church (formerly North Summit)</td>
<td>Blaine MN</td>
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<tr>
<td>New City Church</td>
<td>Minneapolis MN</td>
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<tr>
<td>Uptown Church</td>
<td>Minneapolis MN</td>
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<tr>
<td>La Piedra Viva</td>
<td>Minneapolis MN</td>
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<td>St. Michael Community Church</td>
<td>St. Michael, MN</td>
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<th>Unique Missional Settings:</th>
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<tr>
<td>Spirit River Church</td>
<td>Isanti MN</td>
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<td>La Puerta Abierta</td>
<td>St. Paul MN</td>
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<th>Other ministries:</th>
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<tr>
<td>START Senior Solutions (Formerly ApparentPlan)</td>
<td>Eden Prairie MN</td>
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<tr>
<td>Bountiful International</td>
<td>St. Paul MN</td>
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<tr>
<td>Center for Victims of Torture</td>
<td>St. Paul MN</td>
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<tr>
<td>Dignity Center</td>
<td>Minneapolis MN</td>
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<tr>
<td>Ministry</td>
<td>Location</td>
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<tr>
<td>Minnesota Earthkeepers</td>
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<tr>
<td>Emma Norton Services</td>
<td>St. Paul MN</td>
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<tr>
<td>Feed My Starving Children</td>
<td>Coon Rapids MN</td>
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<td>Gathering House Ministries</td>
<td>Owatonna MN</td>
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<tr>
<td>Giving Rack</td>
<td>St. Paul MN</td>
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<td>Harbor House Crisis Center</td>
<td>Superior WI</td>
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<td>Imara International</td>
<td>Kenya</td>
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<tr>
<td>Laos Coalition</td>
<td>Minneapolis MN</td>
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<tr>
<td>Mankato Holy Grounds</td>
<td>Mankato MN</td>
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<td>Midwest Missions Distribution Center</td>
<td>Chatham IL</td>
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<td>Mobile Ministry</td>
<td>Lake Kabetogama MN</td>
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<tr>
<td>Mobility Worldwide (formerly PET)</td>
<td>Maple Grove MN</td>
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<tr>
<td>Mounds Park Community Ministries</td>
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<td>Multicultural Ministry</td>
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<td>OC Ministries</td>
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<td>Project AgGrad</td>
<td>Golden Valley MN</td>
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<td>Se Luz Ministries</td>
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<td>Simpson Center for Servant Ministries</td>
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<td>Simpson Housing Services</td>
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<tr>
<td>Small Sums</td>
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<td>South Side United Methodist Coalition</td>
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<td>Vietnam Coalition</td>
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<td>Volunteer Lawyers Network</td>
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<td>The Wesley Meal</td>
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<tr>
<td>World Beat Connection</td>
<td>Minneapolis MN</td>
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**Relationship to the Scriptural Imperatives and Rationale:** Conference policies require the Annual Conference Advance Special status designations be approved at each annual conference session. Contact information for these ministries will be available on the conference website or by contacting the Mission Promotion Team.

**Implementation:** Mission Promotion Team, Council on Finance and Administration.

**Outcome:** Churches of the Minnesota Annual Conference will have the opportunity to support and become involved in mission with a variety of significant ministries that are reaching and helping new people.

**Resources required and potential financial impact:** Mailing labels or email list for churches will be provided (upon request to the designated group or organization).
Submitted by and Contact Information: Council on Finance and Administration; Rev. John Mitchem, president, john@albertleachurch.org.

Action: The Council on Finance and Administration recommends Special Asking status for the year 2021 for Hamline University at $1 per member and Camping at $2 per member. “Special Askings” are institutions, agencies, or ministries that have been given the right to send, with apportionments to each church, a suggested amount for the ensuing year.

Relationship to the Scriptural Imperatives and rationale: The Special Askings relate to both of the imperatives. The Special Askings provide funds for Hamline University and for the Camping Ministries of the conference that enable them to reach out to new people and to cultivate spiritual vitality in students and campers of all ages and backgrounds. The Hamline University Special Asking for 2021 is recommended at $1 per member.

Special Askings are those ministries that receive special recognition by having a suggested amount for churches to consider but are not apportioned funds. This designation as a Special Asking will allow them to be included in the annual mailing of the apportioned fund amounts to each church. The Camping Special Asking for 2021 is recommended at $2 per member.

Implementation: Council on Finance and Administration.

Outcome: The Special Askings will be included in the annual mailing to churches with the 2021 apportionment calculation.

Resources required: Minimal staff time to implement with costs covered under current budget for conference staff and printing and mailing costs covered under current budget for postage and printing.
Submitted by and contact information: Conference Board of Trustees; Rev. Rachel Morey, Chair, revmorey@yahoo.com

Action: The ceiling on the total amount that may be obligated by the Capital Facilities Finance & Development Commission for loan guarantees for the period ending July 1, 2021, be maintained at the lesser of $3,000,000 or the total of the following: Capital Facilities Fund, Permanent Church Extension Fund balance, conference-owned properties, and assets pledged by churches of the Minnesota Conference at the time the guarantee is made.

Relationship to Two Imperatives and Rationale: The ability of local churches to borrow for building allows them to address their work of reaching out and cultivating spiritual vitality. The amount currently guaranteed is approximately $528,000.

Implementation: Capital Facilities Finance & Development Commission reviews applications for loan guarantees. Conference Board of Trustees authorizes use of conference assets for backing guarantees. Local churches pledge assets to the program.

Outcome: Churches needing additional security for building, expansion, or remodeling loans may apply for a guarantee from the conference.

Resources required: Staff time, supplies, and meeting costs are covered under other budget areas and current amounts are adequate for supporting this work.
**Submitted by and contact information:** Conference Board of Pension and Health Benefits; Katherine Schill, Chair, 651-925-6872.

**Action:** That the years of service toward retirement and pre-82 pension credit in the Minnesota Annual Conference as reported by Wespath Benefits & Investments be approved for the persons who are requesting retirement at the 2020 annual conference session, as shown in the table below.

<table>
<thead>
<tr>
<th>Name</th>
<th>Retirement Date</th>
<th>Years Served Pre-82</th>
<th>Years Served Post-81</th>
<th>Total Years</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gail M Alexander</td>
<td>7/1/2020</td>
<td>2.5</td>
<td>38.5</td>
<td>41</td>
</tr>
<tr>
<td>Dennis Ausman</td>
<td>7/1/2020</td>
<td></td>
<td>14.5</td>
<td>14.5</td>
</tr>
<tr>
<td>Karen Finnegan</td>
<td>7/1/2020</td>
<td>4.5</td>
<td>0</td>
<td>4.5</td>
</tr>
<tr>
<td>C (Larry) W Mens</td>
<td>7/1/2020</td>
<td>8.5</td>
<td>13.25</td>
<td>21.75</td>
</tr>
<tr>
<td>Carl (Chip) Nielsen III</td>
<td>7/1/2020</td>
<td></td>
<td>36</td>
<td>36</td>
</tr>
<tr>
<td>Sharon Kay Rigby</td>
<td>8/1/2020</td>
<td></td>
<td>19</td>
<td>19</td>
</tr>
<tr>
<td>Pamela L Serdar</td>
<td>8/8/2020</td>
<td></td>
<td>16.25</td>
<td>16.25</td>
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<tr>
<td>Gary J Verzalik</td>
<td>7/1/2020</td>
<td></td>
<td>27.5</td>
<td>27.5</td>
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<tr>
<td>Patrick Walker</td>
<td>7/1/2020</td>
<td></td>
<td>8</td>
<td>8</td>
</tr>
<tr>
<td>Carol Walvatne</td>
<td>7/1/2020</td>
<td></td>
<td>19.5</td>
<td>19.5</td>
</tr>
<tr>
<td>C Victor Waters, Jr</td>
<td>7/1/2020</td>
<td></td>
<td>21</td>
<td>21</td>
</tr>
</tbody>
</table>

*Service not in ¶357.2 includes service as a Student Local Pastor, Part-time Local Pastor, Diaconal Minister, in a Central Conference or under the Collins Pension Plan for Missionaries, and Pre-82 years served without Pension Credit.*
Submitted by and contact information: Conference Board of Pension and Health Benefits; Katherine Schill, Chair, 651-925-6872.

Action: The 2016 Discipline ¶1506.6 requires each annual conference develop, adopt and implement a formal comprehensive funding plan or plans for funding all of its benefit obligations. “The funding plan or plans shall be submitted annually to the General Board of Pension and Health Benefits (Wespath) for review and be approved annually by the annual conference, following the receipt and inclusion of a favorable written opinion from the General Board of Pension and Health Benefits.” (Wespath) This summary document is only a portion of the information contained in the actual signed funding plan. As such, it might not contain all the information required for a comprehensive view of the benefit obligations of the conference. You may request the full contents of the 2021 comprehensive benefit funding plan from your conference benefit office. The MN Conference submitted its 2021 Comprehensive Benefit Funding Plan (CBFP) and received a favorable written opinion from Wespath. Following is the summary of the CBFP for the 2021 conference benefit obligations:

Relationship to the Scriptural Imperatives, Rationale and Resourcing:

Clergy Retirement Security Program (CRSP) Defined Benefit (DB) and Defined Contribution (DC)
Effective January 1, 2014, the Minnesota Annual Conference election for Fulltime Equivalent (FTE) eligibility requirement for CRSP-DB participation is 50% and greater. Based on the election of 50% and greater the required contribution as of 12/31/21 and 12/31/20 for CRSP-DB is $1,189,935 and $1,144,623 respectively, which will be funded by funds collected through conference billing to the local church for CRSP-DB and benefit reserve funds.

Effective January 1, 2014 the CRSP-DC was modified by action of General Conference to 2% of compensation non-matching contribution along with a matching contribution of up to 1% of compensation of the clergy’s contribution to the United Methodist Personal Investment Plan (UMPIP), a 403(b) pension fund. The CRSP-DC non-matching portion (2% of compensation) is billed to/collected from the local church/salary-paying-unit and remitted to Wespath monthly. The CRSP-DC matching component of up to 1% of compensation will be funded by conference benefit reserve funds in the Deposit account invested at Wespath beginning in 2014 and continuing through 2022 with an estimated annual cost of up to $150,000 each year.

Ministerial Pension Plan (MPP)
The MPP Annuities as reported by Wespath has a funded status as of 1/1/2019 of 107.5%, requiring no contribution in 2021.

Pre-82 Benefit
The 2021 Past Service Rate (PSR) will be $780, a 2% increase from 2020. The PSR increase is funded by the dedicated assets in the Pre-82 plan funds at Wespath. For the foreseeable future, the PSR will increase at a rate of 2% until the pension plan funding for all plans are funded and sustainable. The Minnesota Annual Conference funded ratio as of 1/1/2019 for 2021 as calculated by Wespath is 104% based on the conference funding plan of 2% PSR increases.

The Minnesota Annual Conference did not redirect Pre-82 surplus in 2019. The redirection arrangement allows a conference with sufficient surplus to redirect surplus funding for required contribution of defined benefit obligations of the conference or another conference, if with another conference, then receive the same amount of funds into a benefit reserve account under the control of the receiving conference. The Conference Board of Pension and Health Benefits recognizes the use of surplus redirection increases the possibility of future Pre-82 contributions.

Post-Retiree Medical Benefits
The Post-Retiree Medical premium subsidy is based on a fixed rate or a fixed rate times years of service depending on the retirement date era. The retiree subsidy, averaging $600,000 annually beginning in 2011, is funded through benefit reserve funds for retiree benefits, both pension and medical. The Retiree Medical
Valuation as of January 1, 2019 reported an Expected Postretirement Benefit Obligation (EPBO) net cost of $12,034,489 and an Accumulated Postretirement Benefit Obligation (APBO) net cost of $10,288,446 for plan year ending December 31, 2018. These amounts are a decrease over the prior valuation report of $1,009,330 and $1,164,207 respectively, as of January 1, 2019. The valuation decrease reflects a .2% increase in the discount rate used by the actuary for the future cost projections and a .3% reduction in medical trend from the previous valuation for the year 2019. The Retiree Medical Valuation Report is completed every two years, the next valuation will be as of January 1, 2021.

Comprehensive Protection Plan (CPP)
The CPP is directly billed to the local church based on appointments and compensation of clergy. The billing rate of 1% of compensation for all ¾ and full-time appointments to the local church effective as of 1/1/2017 will continue through 2022 with consideration for 2023 and the foreseeable future.

UNUMLife Options
The UNUMLife Options welfare plan provides death and disability benefits to conference lay employees working 30 hours per week or more. The UNUMLife Options welfare plan also covers UM elders and deacons appointed ½ time in the local church as they are not eligible for the Comprehensive Protection Plan. The premiums for local church clergy participants are billed to the local church. The UNUMLife premiums for conference lay employees are funded through benefit reserves beginning 2017 removing this cost from the apportioned budget. The 2020 conference lay staff UNUMLife Option premiums will be funded by benefit reserve funds in the Deposit Account, the estimated cost is less than $20,000.

United Methodist Personal Investment Plan (UMPIP)
The conference office lay employees working an average of 20 hours per week or greater are eligible, after six months of employment with at least 1040 hours, for a pension contribution of 6% of salary. Lay employees are encouraged to contribute personal funds toward their retirement through payroll reductions to the UMPIP. The conference contribution will continue to be funded from benefit reserves; the 2020 estimated cost is $73,000.

Active Medical Benefits
The HealthFlex medical benefits offered to active clergy and lay employees of the Annual Conference are funded by: the salary-paying church/conference, participant and reserve funds determined by the Conference Board of Pension and Health Benefits (CBOPHB). There are no requested funds for active medical benefits in the 2021 conference apportioned budget by the CBOPHB. The CBOPHB will receive 2021 HealthFlex premium rates from Wespath in March 2020 to determine the 2021 reserve usage and premium shares.

Current active participant premiums are paid by the local church and the clergy or lay employee participant. In 2020 the health plan reserves will fund an estimated $460,000 of the active plan cost. The 2021 reserve usage estimate will be determined by the CBOPHB at their September meeting or earlier. Lay employees of salary-paying-unit sponsoring the HealthFlex Plan for their lay employees are eligible if they work 30 or more hours per week and the employer must fund at least the church share determined for local church lay employee coverage by the CBOPHB.

Active Clergy Benefits
Churches pay direct cost of clergy benefits with some subsidies: Health Plan reserve usage to moderate premiums for active participants is included in the calculation when determining the church and participant share. The CRSP-DC match, up to 1% is funded by benefit reserve funds 2022 or implementation of pension plan change by Wespath. The CPP is billed by Wespath at a rate of 3%. The CPP bill to the local church is 1%, the 2% difference is funded by reserve funds. The salary-paying-unit supports the remaining benefit costs of the appointed clergy.

Outcome: The Minnesota Annual Conference (MAC) participates in many clergy and lay employee benefit plans through Wespath Benefits of the United Methodist Church as directed through the 2016 Book of Discipline and the plan documents. The MAC as an employer accepts the responsibility of providing adequate and sustainable benefits for the appointed and lay personnel of the district and conference offices. The MAC encourages all local churches to provide adequate and sustainable benefits for their lay employees.
Submitted by and contact information: Conference Board of Pension and Health Benefits, Katherine Schill, Chair, 651-925-6872.

Action: That the 2021 year of service as calculated by Wespath Benefits & Investments be counted towards retired clergy health insurance premium subsidy at the same subsidy rate as for years of service prior to 2021.

Relationship to the Scriptural Imperatives and Rationale: Additional time is needed for research and analysis for the Conference Board of Pension and Health Benefits to determine what retiree health insurance alternative will work best for the clergy and the Minnesota Annual Conference for those with active service beyond 2020. This one year extension will allow additional time for review and analysis of an ever changing healthcare environment. The Conference Board of Pension and Health Benefits will continue to study the best approach for the Minnesota Annual Conference to provide medical subsidy in retirement. All eligibility, rates and determination of subsidy rates will remain as stated in Item #509 from the 2003 Annual Conference except that the years of service with subsidy of $4 per month per credited year of service will be extended to 12/31/2021.

Implementation: Conference and Wespath Benefits & Investments

Outcome: Retired clergy will receive credit for the 2021 service year as calculated by Wespath Benefits & Investments towards Minnesota Annual Conference health insurance premium subsidy as approved in Item #509 at the 2003 Annual Conference.

Resources required and potential financial impact: The addition of one year of service will not change the current requirement for retiree medical subsidy in the apportioned budget since it is funded by benefit reserves, and therefore no addition to the 2021 budget is required for this item. Adding the 2021 year of service should not increase the total unfunded retiree health insurance subsidy liability significantly above the 2003 actuarial projection of $12.1 million. Population, demographics, mortality table, financial assumptions used and premiums change the liability projections overtime. The most recent Actuarial Valuation of Postretirement Health Care Plan as of January 1, 2019, completed by PRM Consulting Group, used the RP2014 mortality table projected with scale MP-2018 along with an increased discount rate (4.0%). The valuation reports the Expected Postretirement Benefit Obligation of $12.0 million and the Accumulated Postretirement Benefit Obligation of $10.2 million.
Submitted by and contact information: Conference Board of Pension and Health Benefits, Katherine Schill, Chair, 651-925-6872.

Action: That an amount equal to 100% of the pension, severance, or disability payments received from plans authorized under The Book of Discipline of The United Methodist Church (the “Discipline”), which includes all such payment from Wespath Benefits & Investments (aka General Board of Pension and Health Benefits), during the year of 2020 and 2021 by each active, retired, terminated, or disabled Clergyperson who is or was a member of the Conference, or its predecessors, be and hereby is designated as a rental/housing allowance for each such Clergyperson; and

That the pension, severance, or disability payments to which this rental/housing allowance designation applies will be any pension, severance, or disability payments from plans, annuities, or funds authorized under the Discipline, including such payments from Wespath and from a commercial annuity company that provides an annuity arising from benefits accrued under a Wespath plan, annuity, or fund authorized under the Discipline, that result from any service a Clergyperson rendered to this Conference or that an active, a retired, a terminated, or a disabled Clergyperson of this Conference rendered to any local church, annual conference of the Church, general agency of the Church, other institution of the Church, former denomination that is now a part of the Church, or any other employer that employed the Clergyperson to perform services related to the ministry of the Church, or its predecessors, and that elected to make contributions to, or accrue a benefit under, such a plan, annuity, or fund for such active, a retired, a terminated, or disabled Clergyperson’s pension, severance, or disability plan benefit as part of his or her gross compensation.

Relationship to the Scriptural Imperatives and Rationale: WHEREAS, the religious denomination known as The United Methodist Church (the “Church”), of which this Conference is a part, has in the past functioned and continues to function through ministers of the gospel (within the meaning of Internal Revenue Code section 107) who were or are duly ordained, commissioned, or licensed ministers of the Church (“Clergypersons”);

WHEREAS, the practice of the Church and of this Conference was and is to provide active Clergypersons with a parsonage or a rental/housing allowance as part of their gross compensation;

WHEREAS, pensions or other amounts paid to active, retired, terminated, and disabled Clergypersons are considered to be deferred compensation and are paid to active, retired, terminated, and disabled Clergypersons in consideration of previous active service; and

WHEREAS, the Internal Revenue Service has recognized the Conference (or its predecessors) as the appropriate organization to designate a rental/housing allowance for Clergypersons who are or were members of this Conference and are eligible to receive such deferred compensation;

NOTE: The rental/housing allowance that may be excluded from a Clergyperson’s gross income in any year for federal income tax purposes is limited under Internal Revenue Code section 107(2) and regulations thereunder to the least of: (1) the amount of the rental/housing allowance designated by the Clergyperson’s employer or other appropriate body of the Church (such as this Conference in the foregoing resolutions) for such year; (2) the amount actually expended by the Clergyperson to rent or provide a home in such year; or (3) the fair rental value of the home, including furnishings and appurtenances (such as a garage), plus the cost of utilities in such year.

Implementation: The Minnesota Annual Conference adopts this resolution.

Outcome: The rental/housing allowance may be excluded from a Clergyperson’s gross income in any year for federal income tax purposes under IRS Code Section 107(2) for pension, severance, or disability payments from plans, annuities, severance, or funds authorized under the Discipline as a result of the Clergyperson’s service.

Resources required and potential financial impact: None
WHEREAS Red Rock United Methodist Church located in Cottonwood County, between Jeffers and Sanborn, MN was founded in 1898 and has had a long and proud history; and

WHEREAS the charge conference of the Red Rock United Methodist Church voted on 1/26/2020 to discontinue the church; and

WHEREAS the last worship service for Red Rock United Methodist Church was held on June 28th, 2020; and

WHEREAS the District Superintendent has recommended discontinuance of Red Rock United Methodist Church and transfer of any remaining membership that so desires to Jeffers United Methodist Church; and

WHEREAS the church conference has elected officers authorized to execute any transferring or selling of any remaining real and personal property, and;

WHEREAS after all existing bills have been paid, and assets liquidated, 20% of remaining funds will be used as a legacy gift to the cemetery associated with the church, and 80% will be directed to the ministry of Jeffers UMC;

WHEREAS the consent to discontinue has been granted by the presiding Bishop, a majority of the district superintendents, and the district board of church, location, and building and all proper disciplinary requirements of The 2016 Book of Discipline have been complied with:

THEREFORE, BE IT RESOLVED, that Red Rock United Methodist Church be discontinued effective July 1, 2020.
WHEREAS Emmanuel United Methodist Church located in Cottonwood County, Worthington, MN was founded in 1889 and has had a long and proud history; and

WHEREAS the charge conference of the Emmanuel United Methodist Church voted on 9/29/2019 to discontinue the church; and

WHEREAS the last worship service for Emmanuel United Methodist Church was held on June 28th, 2020; and

WHEREAS the District Superintendent has recommended discontinuance of Emmanuel United Methodist Church and transfer of any remaining membership that so desires to First United Methodist Church in Worthington; and

WHEREAS the church conference has elected officers authorized to execute any transferring or selling of any remaining real and personal property, and;

WHEREAS after all existing bills have been paid, and assets liquidated, $15,000 of remaining funds will be used as legacy gifts according to the recommendation of the church, and $10,000 will be directed as a legacy gift to First UMC, Worthington, and;

WHEREAS the consent to discontinue has been granted by the presiding Bishop, a majority of the district superintendents, and the district board of church, location, and building and all proper disciplinary requirements of The 2016 Book of Discipline have been complied with:

THEREFORE, BE IT RESOLVED, that Emmanuel United Methodist Church be discontinued effective July 1, 2020, and that the property, and/or liquidated assets be transferred to The Minnesota Annual Conference of The United Methodist Church congregational development fund for new church starts in the Southern Prairie District.
2021 Recommended Apportioned Budget

2021 Budget Executive Summary

The Council on Finance and Administration (CFA) recommends a 2021 apportioned budget totaling $5,629,157. This amount is a $698 thousand reduction or an 11% reduction from the 2020 approved budget and in compliance with the budget guidelines established at the 2016 Annual Conference, not to exceed 3% of the prior year approved budget. The CFA continues to support an “all-in” approach at the Annual Conference while recognizing budget constraints at our local churches.

CFA Recommended Budget

Following a collaborative process that included input from the director level staff, conference ministry teams, boards, and agencies, CFA recommends an apportioned budget of $5,629,157 with the uncollectible contingency of $725,000, the total to be apportioned is $6,354,157. The uncollectible contingency accommodates anticipated shortfalls in some churches’ apportionment payments.

As the CFA developed the 2021 budget in collaboration with the others described above, we continue to invest in these strategic areas that drive our Journey Toward Vitality:

- Reaching New People by continued focus on church planting, church revitalization and multiplication initiatives
- Recruiting and raising up new leaders through our Eli project and lay ministry initiatives
- Equipping and supporting clergy for leadership over a lifetime in initiatives such as the Clergy Leadership Academy and Shmita
- Reaching the Next Generation through camping, youth ministry and campus ministry
- Providing resources to our congregations such as Safe Gatherings/Mission Insite/Worker’s Compensation
- Healing a Broken World through our efforts in disaster relief, Hopeful EarthKeepers and OCM Ministries

The 2021 budget recommendation is organized around our primary work, expressed in six missional areas:
The 2021 apportioned budget represents approximately 45% of the total budget of $14.2 million. Approximately $1.8 million of this remaining non-apportioned budget had historically been included in the apportioned budget, but has recently been funded through investments from the Conference Board of Pension and Health Benefits. Starting in 2008, we began judicious use of benefit reserve funds and MAC Plan reserve funds to replace apportioned funds. As reserve funds allowed, we increased the use of reserve funds for retired clergy health insurance, CRSP-DC match, and active clergy health insurance.

The remaining non-apportioned budget includes funding through the Reach • Renew • Rejoice capital campaign donations, the self-funded conference health insurance program, camping and youth ministry, and voluntary group workers’ compensation, mainly funded by premiums or fees. None of these non-apportioned programs would be possible without the internal support system provided by staff, technology, stewardship, and management processes funded by apportionments in the budget category of “leadership and support of the annual conference.” This internal support system allows 100% of donations for ministries and Advance Specials to go to the specified cause. Apportionments provide avenues of giving so that we can be strong local churches and annual conferences, both missional in our context and connected in mission around the world.

### Missional Budget Areas

**Developing Missional Leaders**

$965,215 15%

We train, coach, and support leaders as they increase in their skills and commitment to ensure our churches reach new people, grow in love of God and neighbor, and heal a broken world.

Includes: camping youth ministries, clergy leadership development, attracting and developing the next generation of clergy leaders, board of ordained ministry, candidate travel and seminary visits, clergy health insurance and retirement benefits, lay leadership development, training fund, quadrennial training for elected leaders, and staff.

**Equipping Missional Congregations**

$681,775 11%

We resource congregations to catalyze innovation, encourage revitalization, generate multiplication, and support connections in communities here and around the world.

Includes: new church starts, congregational development, investing in congregations grants, safe sanctuaries work, Resource Center for Churches, congregational vitality, and staff.

**Extending Missional Impact**

$293,011 5%

Our missional impact is local, national, and global. It is developed through relationships and resources. We engage in tangible actions to assist with human needs and address systemic issues.
Includes: North Central Jurisdiction, Minnesota Council of Churches, ministries of compassion and justice (Church and Society Ministry Team, Mission Promotion Team, Commission on Role and Status of Women, Commission on Religion and Race, Southeast Asia partnership), small church Volunteers in Mission scholarships, school-church partnership grants, other United Methodist and local and connectional giving (Minnesota Conference and General Conference Advance Specials, UMCOR, Special Sundays, Love Offering, etc.), and staff.

**Extending Missional Impact - General Conference Apportionments**

$1,369,099  
22%

Our national and global missional impact is accomplished through our general conference shared connection. This budget is distributed as follows:

- World Service Fund (underwrites Christian mission and evangelistic efforts around the world) 51.4%
- Ministerial Education Fund (supports programs and efforts that prepare individuals for ministry) 17.4%, Note: 25% of these dollars stay in Minnesota and fund educational opportunities for clergy, such as seminary scholarship and educational debt-reduction grants, licensing school, course of study classes, and continuing education for clergy
- Black College Fund (supports 11 historically black colleges and universities to develop leaders for the church and community) 6.9%
- Africa University (supports the only United Methodist-related, degree-granting university in Africa in its quest to develop future leaders) 1.6%
- Episcopal Fund (supports active and retired bishops, and their episcopal leadership) 15.2%
- General Administration (underwrites general church activities that are administrative in nature – like General Conference and the General Council on Finance and Administration) 6.1%
- Interdenominational Cooperation Fund (supports ecumenical relationships with other Christian denominations) 1.4%

**Generating Missional Resources**

$216,287  
3%

We tell stories of lives changed, leverage apportioned dollars, and encourage cycles of generosity through resources for churches and individuals.

Includes: Communications, Minnesota United Methodist Foundation, conference Official Journal and Yearbook, staff.

**Aligning Our Work – Leadership of the Annual Conference**

$940,761  
15%

Leadership of the annual conference develops vision and strategy; works to align all parts of the conference; addresses adaptive challenges in our geographical, cultural and demographic context.

Includes: Bishop and Cabinet, Area office, Episcopal residence, District Offices, District Superintendents, elected leaders and volunteers, Annual Conference sessions, delegate expenses for General and Jurisdictional conferences, reserve fund to host General Conference in 2020, staff.

**Aligning Our Work – Support of the Annual Conference**

$1,163,009  
18%

Internal support systems provide accounting, accountability, risk management, insurance, legal, property, and good stewardship of all resources. In addition to providing internal support systems for all Minnesota Conference outcomes, internal support systems paid by apportionments allow 100% of gifts to advance specials and all other benevolences to go to the designated mission or ministry.

Includes: District parsonages, discontinued church property, Archives & History, financial administration, finance office, audit, risk management, insurance, legal, central office rent, equipment, supplies, property and
liability insurance, group workers’ compensation policy, staff in finance, archives, technology, camp accountant, general office, plus human resources administration and certain costs and benefits for staff in all ministry areas.

**Recent Apportioned Budget History**

A recent history of apportioned budgets is below:

![Graph showing Apportionment Budget](image)

**Benefit Reserve Funds**

The benefit reserve funds, which are outside of plan assets, and invested at Wespath Benefits and Investments (previously the General Board of Pension & Health Benefits), remain at a healthy level at December 31, 2019. In addition, the denomination’s pension plan assets held in trust by Wespath Benefits and Investments are funded at levels from 104% (for the Minnesota portion of Pre-1982 plan) to 105% for the Ministerial Pension Plan (MPP) annuities to 107% for the Clergy Retirement Security Plan – Defined Benefit (CRSP-DB) for the valuation ended December 31, 2019.

**Total Operating Budget**

There are significant other sources of funding in the total operating budget of the annual conference. The total operating budget includes approximately $7.9 million in other sources of revenue in addition to the amount apportioned. Some of the items in the total operating budget are pass-through items where 100% of the amount donated is remitted to the appropriate ministry or mission of the church without reduction for administrative costs. Even though the funds are pass-through, they are stewarded and accounted for in accordance with our responsibilities under the United Methodist Book of Discipline and generally accepted accounting principles.

The 2021 total operating budget for the Minnesota Annual Conference is shown on the last three pages.

**Questions?**

Additional information on the conference budget and conference finances may be found at www.minnesotaumc.org. Please contact Director of Finance, Administration, and Conference Treasurer Barb Brower at barbara.brower@minnesotaumc.org or 612-230-6135 with any questions.
<table>
<thead>
<tr>
<th>Program</th>
<th>Total Budget</th>
<th>Apportioned Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Developing Missional Leaders</strong></td>
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<td>$965,215</td>
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<td>Clergy Health Benefits</td>
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<td>• Health Premiums</td>
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<td>• Health Subsidies/Incapacity/CRSP Match</td>
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<td>• Administration</td>
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<td><strong>Camping</strong></td>
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<td>• Asking</td>
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<td>• Support to Sites/Camperships/Promotion</td>
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<td><strong>Developing New Leaders</strong></td>
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<td>• Recruitment, Eli Project, Clergy Academy, Residency Program</td>
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<td>$57,000</td>
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<td>• Youth Ministry (include budget and contract)</td>
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<td>• Lay Ministry</td>
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<td><strong>Supporting New Leaders</strong></td>
<td>$162,000</td>
<td>$82,000</td>
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<td>• Shmita, Clergy Events, Soul Leaders, Covenant Groups</td>
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<td>$60,000</td>
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<td>• MEF Grants</td>
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<td>• Cabinet Emergency and Transition Funds</td>
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<td><strong>Deploying Leaders</strong></td>
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<td>• Moving Fund</td>
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<td>• Board of Ordained Ministry</td>
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<tr>
<td>• Cabinet Candidate Travel</td>
<td>$15,000</td>
<td>$15,000</td>
</tr>
<tr>
<td>• Strategic Compensation Grants</td>
<td>$45,000</td>
<td>$45,000</td>
</tr>
<tr>
<td><strong>Staffing</strong></td>
<td>$702,815</td>
<td>$386,315</td>
</tr>
<tr>
<td><strong>Equipping Missional Congregations (total $$)</strong></td>
<td>$1,377,775</td>
<td>$681,775</td>
</tr>
<tr>
<td><strong>Church Multiplication</strong></td>
<td>$533,000</td>
<td>$265,000</td>
</tr>
<tr>
<td>• New Project Grants</td>
<td>$500,000</td>
<td>$240,500</td>
</tr>
<tr>
<td>• Content of Program</td>
<td>$33,000</td>
<td>$24,500</td>
</tr>
<tr>
<td><strong>Church Revitalization</strong></td>
<td>$150,000</td>
<td>$25,000</td>
</tr>
<tr>
<td>• HCI, MCCI, Choosing the Faithful Path</td>
<td>$125,000</td>
<td>$0</td>
</tr>
<tr>
<td>• Consultant Contract</td>
<td>$25,000</td>
<td>$25,000</td>
</tr>
<tr>
<td><strong>Church Resourcing</strong></td>
<td>$497,000</td>
<td>$194,000</td>
</tr>
<tr>
<td>• Investing in Congregations</td>
<td>$125,000</td>
<td>$125,000</td>
</tr>
<tr>
<td>• Resource Center for Churches</td>
<td>$32,000</td>
<td>$32,000</td>
</tr>
<tr>
<td>• Church Consulting/Breakthrough Workshops</td>
<td>$22,000</td>
<td>$22,000</td>
</tr>
<tr>
<td>• Safe Gatherings/Mission Insite/Worker’s Compensation</td>
<td>$318,000</td>
<td>$15,000</td>
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<tr>
<td><strong>Staffing</strong></td>
<td>$197,775</td>
<td>$197,775</td>
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</tbody>
</table>
### Extending Missional Impact (total $$)

<table>
<thead>
<tr>
<th>Description</th>
<th>2021 Budget</th>
<th>2020 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>$2,762,110</td>
<td>$1,662,110</td>
<td></td>
</tr>
</tbody>
</table>

### Connectional Giving

- General and Jurisdictional Apportionments: $1,369,099 / $1,369,099
- Advance/Hamline Asking/Other Designated Giving: $1,100,000 / $0
- Minnesota Council of Churches: $56,000 / $56,000

### Ministry Teams

- Compassion and Justice: $28,650 / $28,650
  - Missions/COSROW/CORR/Church and Society/CONAM
- Higher Education: $50,000 / $50,000
- Action/Project Teams: $5,000 / $5,000

### Conference Initiatives

- Mission Trip: $11,000 / $11,000
- Global Partnerships: $17,000 / $17,000
- Disaster Relief: $3,500 / $3,500
- Church-School Grants: $5,000 / $5,000

### Staffing

- $116,861 / $116,861

### Generating Missional Resources (total $$)

<table>
<thead>
<tr>
<th>Description</th>
<th>2021 Budget</th>
<th>2020 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>$216,287</td>
<td>$216,287</td>
<td></td>
</tr>
</tbody>
</table>

### Staffing

- Communications: $50,400 / $50,400
- $165,887 / $165,887

### Aligning Our Work—Leadership of the Annual Conference (total $$)

<table>
<thead>
<tr>
<th>Description</th>
<th>2021 Budget</th>
<th>2020 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>$1,328,266</td>
<td>$940,761</td>
<td></td>
</tr>
</tbody>
</table>

### Bishop and Cabinet

- Episcopal Office and Residence: $68,000 / $53,800
- District Superintendents and Offices: $668,450 / $668,450

### General/Jurisdictional/Annual Conference Sessions

- General/Jurisdictional Delegation: $4,000 / $4,000
- Annual Conference Session/Journal: $279,500 / $4,500

### Leadership Training and Meeting Expense Pool

- $35,000 / $35,000
  - (Include dues/quadrennial training, meeting expense, training fund)

### Staffing

- $273,316 / $175,011

### Aligning Our Work—Support of the Annual Conference (total $$)

<table>
<thead>
<tr>
<th>Description</th>
<th>2021 Budget</th>
<th>2020 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>$1,198,019</td>
<td>$1,163,009</td>
<td></td>
</tr>
</tbody>
</table>

### Office Rent/Equipment/Audit/Payroll:

- $504,378 / $494,368

### Insurance/Legal:

- $121,000 / $121,000

### Staff Professional Expenses:

- $10,000 / $10,000

### Staffing

- $562,641 / $537,641

### Uncollectible

- $725,000 / $725,000

### Total 2021 Budget

- $14,224,172 / $6,354,157
<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2020 Approved Budget</td>
<td>$16,216,619</td>
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<tr>
<td>Apportion Dollar Change</td>
<td>-$698,549</td>
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<tr>
<td>Apportion Percent Change Excluding Uncollectible</td>
<td>-11%</td>
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</tbody>
</table>
ORGANIZATIONAL UNITS OF THE MINNESOTA ANNUAL CONFERENCE

A. Elected Leadership  (*Lay members are italicized, *Serving a second term)

### Administrative Teams

#### Board of Ordained Ministry

<table>
<thead>
<tr>
<th>Class 2021:</th>
<th>Class 2029:</th>
<th>Class 2025:</th>
</tr>
</thead>
<tbody>
<tr>
<td>William A. (Bill) Eaves (08)</td>
<td>Brooke Heenwald Steiner (16)</td>
<td>Lloyd Petersen (12)</td>
</tr>
<tr>
<td>Chad A. Gilbertson (07)</td>
<td>Barb Hegfors (16)</td>
<td>Dennis R. Tamke (12)</td>
</tr>
<tr>
<td>Judy Lange (08)</td>
<td>Mary Keen (16)</td>
<td>Cynthia J. Yanchury (12)</td>
</tr>
<tr>
<td>Ruth M. Phelps (08)</td>
<td>Susan M. Mullin (16)</td>
<td>Theodora K. (Dorie) Hall (13)</td>
</tr>
<tr>
<td>Class 2025:</td>
<td>Marilyn Swan (16)</td>
<td>William F. Reinhart (13)</td>
</tr>
<tr>
<td>Class 2029:</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### Administrative Review

Woojae Im, Kathi Austin Mahle, Leah Rosso
Alternates: Randy Koppen, Duane Sarazin, Gloria Roach Thomas

#### Committee on Investigation

Clergy: Tom Biatek, Rufus Campbell, Emma Melin, Diane C. Olson
Clergy Alternates: Gay Albers, Dianne Ciesluk,
Lay: Ginger Eddy, Charles Maier, Karen Thompson

#### Board of Pension and Health Benefits:

Class 2020: Katherine Schill* (RV-12, Chair), David Goode* (BW-12), Jeff Ozanne* (BW-11)
Class 2021: Rob Moorlach (SP-17), Shirley Durr (TC-17), Lori King (SP-17), Judith Lightowler (NS-17)
Class 2022: Jennifer Mattees (RV-18), Lori Maser (RV-18)
Class 2023: Bethany Nelson (RV-19), Liz Friday (BW-19), Greg Johnson* (RV-17), Katie Menne (SP-19)
Staff: Barbara Brower, Jean Edin (Benefits Officer)

#### Board of Trustees

Class 2021: Kandis Will (BW-17), Craig Haberman (NS-17), Jeffrey Larson (RV-14)*, John Larson (TC-17)
Class 2022: Gordon Orde* (RV-14), Dave Feerhusen (BW-18), Tami Luckhardt (TC-18), Barry Schaub (TC-18)
Class 2023: Shirley Dubuque* (TC-15); Rachel Morey* (RV-15), Paul Olberding (RV-19), Donna Dempewolf (SP-19)
Ex Officio: Bart Seebach
Staff: Barbara Brower

#### Conference Elected Leader Team (8 members)

Class 2021: Nate Melcher (TC-17)
Class 2022: Ailsa Harl (NS-18), Beth Beaty (TC-18)
Class 2023: Woojae Im (TC-19)
Staff: Cindy Gregorson
Council on Finance and Administration  
Class 2020: Steve Richards (TC-12)*, Keith Peterson (TC-12)*, Deb Marzahn (RV-16), David Parker (BW-16)  
Class 2021: John Mitchem (SP-13, Chair)*, Tom Biatek (TC-17), Jane Gilbert (TC-17), Linda Gesling (RV-17)  
Class 2022: Brenda King (NS-14)*, Sharon Fields (TC-18), Dan Wetterstrom (RV-18)  
Class 2023: Connie Sheely (RV-19), Randy Koppen (SP-19), Paul Hoekstra (TC-19)  
Ex Officio without vote: Barbara Brower, Cindy Gregorson, MAC Bishop

Episcopacy Committee  
Lay Women: Connie Skillingsstad (BW-14), Faye Christensen (BW-16), Marilyn Erdman (RV-16)  
Lay Men: Walker Brault (RV-15), Dave Nuckols (GC Delegation head), Lloyd Peterson (SP-17), Lee Rainey (TC-17)  
Clergy: Judy Zabel (Chair, TC-17), Michelle Hargrave (SP-17), Whitney Sheridan (TC-15), Phil Strom (BW-17), Carol Zaaagsma (GC Delegation head)  
Bishop: Bruce Ough

Ministry Teams

Annual Conference Sessions Planning Team  
Marianne Ozanne (13, Co-chair), Carol Zaaagsma (13, Co-chair), Erica Koser, Dave Nuckols (Conference Lay Leader), Guy Sederski, Rachael Warner  
Staff: Janet Beard, Barbara Brower, Cindy Gregorson, Karla Hovde, Gail Johnson, Christa Meland, Laura Miles, MAC Bishop

Church and Society  
Gail Chalbi (Chair), Shirley Durr, Linda Gesling, Abigail Keckhafer, Jerad Morey, Susan Mullin, Liz Wenigner  
Staff: Lyndy Zabel

Commission on Archives and History  
David Werner (Chair), Thelma Boeder (Historian), Heidi Heller (Archivist), David Laechel (Secretary of Memoirs), Mary Bakeman, Judith Clark, Dan Foster, Randy Koppen, Mary Beth Nelson, Hilda Parks  
Ex Officio: Elizabeth Lopez (Rep General Commission on Archives and History)  
Staff: Barbara Brower

Commission on Religion and Race (CORR)  
Shawn Moore (Facilitator), Beth Dawson, Donna Dempewolf, Gail Johnson, Morning Kimborough, Bill Konrady, Sarah Lawton, Suzanne Mades, Dana Neuhauser, Fred Reuning, Tyler Sit, Marquita Stephens  
Kaleidoscope Rising Associates: Donna Dempewolf, Marjorie Evans-de-Carpio, Marquita Stephens, Richard Webb  
Ex Officio: Cindy Gregorson (Staff)

Commission on the Status and Role of Women (COSROW)  
Faye Christensen (Co-chair), Debra Collum (Co-chair), Gay Albers, Rachel Bachenberg, Janet Baker, Nancy Eilola, Carol Foster, Carolyn Garven, Mary Gwin-Lenth, Crystal Henderson, Susan Clark Harris (AC Monitoring), Ailsa Harl, Shirley Jackson, Pam Jacobson, Kelley Jewett, Linda Kotschevar, Jean Leatherman, Katie Menne, Sandy Meyer (UMW President), Debby Newman, Dana Neuhauser (CORR Rep), Beryl Perry, Rennae Petersen (UMW Rep), Joyce Prudden (RCRC Rep. MWC Rep), Lauren Rheingans, Wilma Roberts, Cindy Saufferer, Kay Schroeder-Hacklander, Elaine Shelby, Joyce Slostad, Carolyn Smith, Cindy Tidball, Ginny Vandervest, Gloria Wesloh  
Staff: Cindy Gregorson

Dakotas and Minnesota Area Camp and Retreat Council  
Co-chairs: Nate Melcher (MN), Nicole Anderson (DAK)  
Minnesota membership: Gordon Deuel, Henry Dolepe, Rachel Devereaux, Lauren Girard  
Dakotas membership: Lyall Workman, Kevin Tulp, Kris Mutzenberger, Tyrel Schlecht  
Staff: Keith Shew

Higher Education  
Mariah Furness Tollgaard (Chair), Robb Kopp, Kathi Austin Mahle  
Ex Officio: Joanne Coffin-Langdon, Emily Hildebrand, Lauren Rheingans, Nancy Victorin-Vangerud  
Staff: Cindy Gregorson
Investing in Congregations Granting Team
Linda McCollough (Chair - 17), Mike Faust (17), Dottie Mau (14), Rachael Warner (17)
Staff: Gail Johnson, Lyndy Zabel

Lay Ministry Team
Terryll Sullivan (Chair), Jane Stone (LSM Registrar), Ric Arbuckle, Dale Baruth, Susan Cafferty, Marion Hanson, Sam Kautz, Carol Ottoson, Jack Rogers, Barry Swanson, Moua Yang
Staff: Jody Thone

Mission Promotion Team
Chair, 2010: Karen Thompson; Mission Coordinators: Twin Cities - Mary Longsdorf, Jill Michael; River Valley – TBA; North Star – Patricia Tschokak, Big Waters – TBA, Southern Prairie – TBA; Members at large: Mary Gates, Beth Holland, Lori McBride, Becky Boland; National Director UMW/GBGM Director: Cindy Saufferer
Staff: Lyndy Zabel
Representatives from related teams: Vietnam Partnership – TBA; Church and Society – Gail Chalbi, Health Ministry Team – Edward Holland, Disaster Relief Coordinator – Gary Bochman, Committee on Native American Ministry – Dawn Houser

Youth Ministry Team
Catie Levenick (Co-chair), Sami Tierney (Co-chair), others as needed for projects.
Staff: Jody Thone

Project Teams

Audit Committee
Gregory Johnson (Leader), John Heitkamp, Scott Loveless, Keith Peterson
Staff: Barbara Brower, Kathleen Keller

Capital Facilities Development and Finance Commission
Gail Alexander (Chair), Clint Dixon, Jerry Matula, Jan Russell
Ex Officio: Bishop Bruce Ough
Staff: Barbara Brower

Committee on Native American Ministry
Dawn Houser (Chair), Gay Albers, Paula Gaboury, Kathy King, Bill Konrardy, Larry Mens, Cindy Saufferer, Guy Sederski
Staff: Lyndy Zabel

Congregational Response Team
Marilyn Evans, Judy Myers, Christie Neuger, Martha Postlethwaite, Mark Sundby
Cabinet Representative: Cindy Gregorson

Disaster Response Team
Conference Coordinator: Gary Bochman
District Coordinators: Paul Baker (Big Waters), Kevin Schill (Twin Cities), TBD (North Star), Tanya Oberg (River Valley), Brenda Allen (Southern Prairie)
Equipment Manager: Gary Klason
Staff: Lyndy Zabel

Health Ministries Team
Edward Holland (03 Team Leader), Marion Hansen (MUMPNA Leader)
Ex Officio: Lyndy Zabel

Hopeful EarthKeepers
Susan Mullin (Co-Chair), Cathy Velasquez-Eberhart (Co-Chair), Isaiah Friesen (Environmental Justice Organizer), Rachael Acevedo-Hoffmann, Ann Allen, Betsy Barnum, Lynn C. Borgeson, Annette Burt, Chuck Campbell, Leah Challberg, Debra Collum, Cecelia Cope, Katherine Cornell, Adele Dahm, Daniel Dahm, Donna Dempewolf, Bethany
Divakaran, Carol Donahue, Susan Dragsten, Barbara Draper, Ross Dunbar, Trudy Dunham, John Dunlop, Donald Fell, Miriam Friesen, Kathryn Gardner, Lauren Girard, Gary Gottfried, Kevin Hein, Karla Hovde, David Howd, Hope Hutchison, Ariel Johnson, Elizabeth Joncas, Chris Kliesen-Wehrman, Jana Knutson, Mike Knutson, Bill Konrardy, Robert Kopp, Diane Krueger, Sarah (Lawton) Horsfield, Craig Lilja, Maggie Lilja, Josh Marzahn, Joe Meinholz, Bill Middlecamp, Rick Miller, Cole Nelson, Brad Neuhauser, Dana Neuhauser, Carl Nielsen, Brenda North, Cheryl Nymann, Lori Olson, Brett Ostby, Rick Pechmann, Gloria Peck, Idelle Peterson, Beth Ann Phillips, Judith S. Rose, Cindy Saufferer, Amanda Schmeichel, Mary Schmidt, Laurie Schroeder, Allison Schwarz, Jane Sharer Maier, Tyler Sit, Daphne Soleil, Krista Spieler, Riva Tabelisma, Jennifer Therkins-Gebhard, Jody Thone, Andy Tix, John Urban, Sarah Jane VanAllen, Nancy Victorin-Vangerud, Becky Vossberg, Wallace Wadd, Dean Wangerin, Gary Walpole, Linda Ward, Colleen Werdien, Carole White, Kelby Werner, Cooper Wiggen, Tom Williamson, Shirley Wright, Naomi Yaeger

Moving Team
Mike Dyrdal (Leader), Shirley Duncanson, Kevin Dunn, Bill Kerr, Bruce Kronen
Staff: Cindy Gregorson

Palestine/Israel Justice Project
Shirley Duncanson (Chair), Gail Chalbi, John Darlington, Mary Davies, Gretchen Fogo, Mary Gates, Dwight Haberman, Bob Johnson, Joy Johnson, Mary Longsdorf, Michael Miller, Rollie Robinson, Deb Walkes, Carol Wylde

Project Ag Grad
Eric Forsberg (Chair), Karen Andrew, Karen Ballen, Rex Bernardo (U of M Rep), Dr. Ron Phillips (U of M Rep), Dean Seeck, Mark Seeley, John Turrittin
Staff: Lyndy Zabel

Volunteers in Mission Team/Missionary Support
Lyndy Zabel (Coordinator), Mark Garrison, Mary Gates, Mary Longsdorf
Scholarship Sub-Group: Lori McBride (Chair), Lynn Gryc, JoAnn Runkel
Staff: Lyndy Zabel

World Beat Connection
Chair: Lyndy Zabel
Vice Chair: Barbara Meyer
Treasurer: Larry Shelton
At-Large: Joy Judge, John Pohl, Andy Shaffer, Umar Williams, Judy Zabel

A Common Table
The chairs of the Administrative and Ministry Teams
Director-level staff

Additional Elected Leadership

Conference Chancellor: Wayne Popham
Conference Associate Chancellor: Bart Seebach
Conference Lay Leader: David Nuckols
Conference Secretary and Registrar: Janet Beard
Conference Statistician: Lisa Schultze
Conference Treasurer: Barbara Brower
Conference Executive Secretary for Equitable Compensation: Rod Stemme

The Ministry Lab (Formerly known as Resource Center for Churches)
Judicatory Staff Representative: Christa Meland
Class of 2015: Cindy Yanchury
# B. District Leadership *(Lay members are italicized)*

## Report from Big Waters

**Lay Leader:** *Brent Cottington*

### Committee on Superintendency

<table>
<thead>
<tr>
<th>Janet Beard</th>
<th>Brent Cottington</th>
<th>Dianna Foltz</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rachael Warner</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Committee on Ordained Ministry

<table>
<thead>
<tr>
<th>Holly Aastuen</th>
<th>Dan Bader</th>
<th>Andrew Buschen</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mary Jo Dahlberg</td>
<td>Marcia Faust</td>
<td>Paula Gaboury</td>
</tr>
<tr>
<td>Stina Koppes</td>
<td>Ron Wendorff</td>
<td>David Werner</td>
</tr>
</tbody>
</table>

### Board of Church, Location, and Building

<table>
<thead>
<tr>
<th>Andrew Church</th>
<th>Dick Goranson</th>
<th>Gary Walpole</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dave Looney</td>
<td>Linda Mitchell</td>
<td></td>
</tr>
</tbody>
</table>

## Report from North Star

**Lay Leader:** *Terryll Sullivan*

### Committee on Superintendency

<table>
<thead>
<tr>
<th>Lauren Hauger</th>
<th>Dawn Houser</th>
<th>Rob Kopp</th>
</tr>
</thead>
<tbody>
<tr>
<td>Robert Kutter</td>
<td>Barb McKewin</td>
<td>Mickey Olson</td>
</tr>
<tr>
<td>Terryll Sullivan</td>
<td></td>
<td></td>
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</tbody>
</table>

### Committee on Ordained Ministry

<table>
<thead>
<tr>
<th>Roger Grafenstein</th>
<th>Bruce Harvey</th>
<th>Barbara Hegfors</th>
</tr>
</thead>
<tbody>
<tr>
<td>Leslie Hobson</td>
<td>Michelle Miller</td>
<td></td>
</tr>
</tbody>
</table>

### Board of Church, Location, and Building

<table>
<thead>
<tr>
<th>Phillip Bergstrom</th>
<th>Joseph Carpenter</th>
<th>Bruce Harvey</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kathy Horn</td>
<td>Marvel Haynes</td>
<td>Lee Kantonen</td>
</tr>
<tr>
<td>Bill Kerr</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## Report from River Valley

**Lay Leader:** *Linda Vanderwerf*

### Committee on Superintendency

<table>
<thead>
<tr>
<th>Bill Brueck</th>
<th>Elizabeth Macaulay</th>
<th>Beth Perez</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jane Stone</td>
<td>Lora Sturm</td>
<td><em>Linda Vanderwerf</em></td>
</tr>
<tr>
<td>Renee Wilson</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### District Strategy Team

<table>
<thead>
<tr>
<th>Greg Ciesluk</th>
<th>Paul Marzahn</th>
<th>Dan Wetterstrom</th>
</tr>
</thead>
</table>

### Committee on Ordained Ministry

<table>
<thead>
<tr>
<th>Dianne Ciesluk</th>
<th>Stephanie Clark</th>
<th>Gordon Deuel</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jim Dibley</td>
<td>Karen Evenson</td>
<td>Nancy Wheeler Handlon</td>
</tr>
<tr>
<td>Loren Olson</td>
<td>Wane Souhrada</td>
<td></td>
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</tbody>
</table>

### Board of Church, Location, and Building

<table>
<thead>
<tr>
<th>Gary Gronquist</th>
<th>Jim Hawkins</th>
<th>Larry Kasten</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gary Mau</td>
<td>Don Sinnwell</td>
<td><em>Deloris Tweed</em></td>
</tr>
<tr>
<td>Patrick Walker</td>
<td></td>
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</tbody>
</table>
Report from Southern Prairie

**Lay Leader:** Dale Baruth

**Committee on Superintendency**

<table>
<thead>
<tr>
<th>Dale Baruth</th>
<th>Terry Berg</th>
<th>Terri Horn</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jessica Lanes</td>
<td>Velda Maine</td>
<td>Mike McInnis</td>
</tr>
<tr>
<td>Karen Olsen</td>
<td>Lloyd Petersen</td>
<td>Sue Skramstad</td>
</tr>
<tr>
<td>Jo Anne Taylor</td>
<td>Christina Von Batavia</td>
<td>Paul Woolverton</td>
</tr>
</tbody>
</table>

**Committee on Ordained Ministry**

<table>
<thead>
<tr>
<th>Carolyn Doering</th>
<th>Josh Doughty</th>
<th>Daren Flinck</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dorie Hall</td>
<td>Sam Kautz</td>
<td>John Mitchem</td>
</tr>
<tr>
<td>Sue Perrizo</td>
<td>Yon Ok Son</td>
<td>Sandy Youngblom</td>
</tr>
</tbody>
</table>

**Board of Church, Location, and Building**

<table>
<thead>
<tr>
<th>Bruce Benson</th>
<th>Rick Frederickson</th>
<th>Randy Koppen</th>
</tr>
</thead>
<tbody>
<tr>
<td>Don Malinski</td>
<td>Mark Parker</td>
<td>Brad Potter</td>
</tr>
<tr>
<td>Chad Setter</td>
<td>Dennis Tamke</td>
<td>Gary Vanderwerf</td>
</tr>
</tbody>
</table>

---

Report from Twin Cities

**Lay Leader:** Jack Rogers

**Committee on Strategy, Superintendency and Church, Location, and Building**

<table>
<thead>
<tr>
<th>Beth Beaty</th>
<th>Becky Boland</th>
<th>Walker Brault</th>
</tr>
</thead>
<tbody>
<tr>
<td>Diane Christianson</td>
<td>Shawna Horn</td>
<td>Woojae Im</td>
</tr>
<tr>
<td>Jay Jeong</td>
<td>Dana Neuhauser</td>
<td>Peter Nielson</td>
</tr>
</tbody>
</table>

**Committee on Ordained Ministry**

<table>
<thead>
<tr>
<th>Tom Biatek</th>
<th>Marilyn Christiansen</th>
<th>Donna Draeger</th>
</tr>
</thead>
<tbody>
<tr>
<td>Melanie Homan</td>
<td>Kathi Austin Mahle</td>
<td>Becky Sechrest</td>
</tr>
<tr>
<td>Belinda Xiong</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
C. Organizations Affiliated with the Minnesota Annual Conference

Minneapolis United Methodist Foundation Inc., Directors

Richard Andrew, Michael Behr, Bruce Birkemeyer, Ted Colescott, Kevin Hein, Robert Kopp, Terry Krinke, Barry Levins, Brenda King, Kathi Austin Mahle, Carol Meyer, Steven Pinney, Randy Propp, John Stull, David Wolf
Ex Officio: Sheri Meister (Executive Director), MAC Bishop, Barbara Brower (Conference Staff)

Hamline University Trustees

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Ex Officio: Jill Apple (Development Director), Lauren Rheingans (Campus Minister)

Other Affiliated Organizations

Twin Ports United Methodist Ministries Executive Committee
Katherine Cornell (Chair), Jojo Coffin-Langdon (Vice Chair), Brian Cornell (Secretary), David Hamilton (Treasurer)
We are in unprecedented times. Due to COVID19, we are unable to gather in person for an annual conference session, and yet, there are a few essential pieces of work that only the annual conference session can do. In consultation with our conference chancellor, to conduct business virtually is permissible under Minnesota state statutes. These rules of procedure have been adapted to accommodate us meeting in a virtual platform.

1. The business meetings of this session of The Minnesota Annual Conference of The United Methodist Church shall be conducted according to regular parliamentary procedure as outlined in Robert’s Rules of Order.

2. The agenda for the annual conference session shall be that which was made available in the Pre-Conference Materials.

3. Copies of all motions and amendments shall be posted in the ZOOM Business Webinar Q and A box and emailed immediately to the Conference Secretary at conf.sec@minnesotaumc.org.

4. These rules shall not be suspended except by a two-thirds vote of the members present and voting in the virtual bar of the conference.

5. Any proposed change or amendment to these rules of procedure shall be presented in writing to the Annual Conference Sessions Planning Team no later than August 15, 2020. Please send them to the Conference Secretary at conf.sec@minnesotaumc.org.

6. The virtual bar of the conference shall be fixed as all registered attendees who have been elected as clergy or lay members of the annual conference session as well as those appointed as equalization members, and others who have privilege of voice but no vote including affiliate members, clergy appointed from other annual conferences, and lay conference staff and are logged into the ZOOM Business Webinar.

7. The Recommended for Adoption/Recommended for Rejection List (Consent Calendar) will be determined by the Annual Conference Sessions Planning Team and will be presented as such in the legislation that was made available in the Pre-Conference Materials. To remove an item from the consent calendar for individual consideration, the request must be made as a point of order when the consent calendar comes before the body. It will require a majority approval and if passed, that item will then be scheduled for individual consideration and action.

8. Item 101, “Separately Incorporate the MAC Board of Pensions and Health Benefits” will be debatable but not amendable on the floor of annual conference due to the fact that it will include articles of incorporation which is a legal document. Therefore, it will be discussed thoroughly in the pre-conference gatherings and any suggestions for improvement will be taken into consideration by the Board of Pensions and the final form of the legislation will be sent out one week before the annual conference session.

9. Item 102, “Affirm Amendments to Hamline University Articles of Incorporation” will be debatable but not amendable on the floor of annual conference due to the fact that it will include articles of incorporation which is a legal document.

10. A member wishing to speak during debate on an item of legislation must use the “raise a hand” feature in the Zoom Business Webinar, and wait to be recognized by the Bishop before speaking. The member will unmute their microphone, and should begin by stating his/her name and church or other credentials indicating conference membership.

11. Individual speeches during debate shall be limited to two (2) minutes. The Conference Secretary will monitor the time, and the person will receive a 30 second warning when their time is about to end.

12. A motion to end debate cannot be honored until members have had the opportunity to hear two (2) speeches for and two (2) against each motion. The maker of the motion may present one of these speeches.

13. All votes will be ballot votes using the polling feature in the Zoom Business Webinar. The polling will open when the bishop declares it open, and persons will check either yes or no on that particular action. Once a vote is made it cannot be changed. The bishop will declare the poll closed after an appropriate amount of time.

14. To make a motion, an amendment, a point of order or other matter, a member needs to write their request in the ZOOM Business Webinar Q and A box. Once recognized by the bishop, they will unmute their
microphone, state their name, church, whether clergy or lay, and then state their requested action. They must wait either for a second to their request or the bishop’s ruling that this action is in order before speaking to the motion or action.

15. The total amount of the conference budget recommended by the Council on Finance and Administration shall be increased annually by no more than 3% over the previous year’s budget. If the session wishes to raise the budget maximum, this rule must be suspended by a two-thirds majority vote. Specific items amending the proposed budget upward shall then be submitted and voted on. When all amendments to the budget have been presented and voted on, the total budget is before the session and action shall be taken on it.

16. Announcements will appear on screen before and after each session.

17. The District Superintendents shall receive members’ notification of inability to attend portions of the conference session and will forward this information to the Conference Secretary to be included in the official roll call.

18. The Board of Ordained Ministry shall report to the conference session on the character of clergy as per *The Book of Discipline* ¶605.7.